CHIPPENHAM NEIGHBOURHOOD PLAN_

Chippenham Town Council

Chippenham Neighbourhood Plan Monitoring Plan

June 2026

Version 3

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1. Purpose of the Monitoring Plan

1.1 Although there is no formal requirement to monitor or review neighbourhood plans, it is good practice to do so. It would help to ensure that the Chippenham Neighbourhood Plan remains relevant and effective. Therefore, a Neighbourhood Plan Monitoring Sub-Committee has been set up with the sole purpose to review how well the policies and objectives of the Plan are delivering their intended purposes, and to suggest the actioning of any projects arising from the Plan's infrastructure requirements over its lifetime.

1.2 Reference to the monitoring and evaluation of the Neighbourhood Plan is set out in Paragraphs 13.1-13.3 of the Plan:

'The Neighbourhood Plan will be monitored to ensure that the policies within it are effective in delivering the Chippenham community's aspirations and safeguarding those aspects which are most valued. Monitoring will include reviewing and evaluating the effectiveness of policies and whether the Plan is delivering sustainable development.

A Neighbourhood Plan Review could be carried out once the Wiltshire Local Plan Review is adopted, to ensure that the Neighbourhood Plan remains in general conformity.

The Town Council will investigate an appropriate governance process for monitoring and review of whether the Neighbourhood Plan objectives are being met and its policies are being adhered to.'

1.3 The Neighbourhood Plan Monitoring Sub-Committee will provide regular six month monitoring reports to the subsequent Planning, Environment & Transport (PET) Committee meeting. The Sub-Committee will also prepare an Annual Report for Full Council.

1.4 It is recommended that this Monitoring Plan be reviewed on an annual basis at the first meeting of the Sub-Committee.

1.5 Monitoring of the application of neighbourhood plan policies by the local planning authority (LPA) in their decision making is one of the key methods of assessing the effectiveness of neighbourhood plan policies as per the advice in 'After the Neighbourhood Plan Has Been Made' by Locality. Decision making data can be regularly reviewed and tabulated allowing for any trends in the data to become readily apparent. The starting assumption would be that decisions are being made in a proper and lawful way. If monitoring of decisions

raises any doubts over this, then the first action should be to bring this to the attention of the LPA. This could include instances where a departure from neighbourhood planning policy has been made, but the 'material considerations' that have underpinned that departure have not been made clear. The problem may be with the neighbourhood plan policy wording itself (policies may be too vague or comprise general aspirations, rather than providing a clear test against which development proposals must be considered) or policies are being interpreted differently than intended. Any of these issues could indicate a need to amend or redraft the policies of the neighbourhood plan.

1.6 Section 2 of this Monitoring Plan comprises of a table relating to each Neighbourhood Plan policy with a limited number of key indicators being used to measure how that policy is being applied by the LPA in the decision-making process.

1.7 Key indicators should be SMART, concise, directly related to the policy wording, and simple to record. They can be reviewed (amended, removed or added) by the Sub-Committee when any annual review of the Monitoring Plan is undertaken.

1.8 Monitoring of key indicators in the determination of planning applications and appeals will be carried out by the Head of Planning, who will review the Officer Report (or Inspector's Report) for each planning decision (or appeal decision) and enter the application details into the relevant policy table in Section 2 of the Monitoring Plan, which will be reported to each Sub-Committee meeting.

1.9 In order to ensure the most effective use of time and resources householder planning decisions will not be reviewed and entered into the Section 2 tables, unless of course there are Neighbourhood Plan policies that are applicable e.g. where a site is located in Chippenham Conservation Area and triggers Policy TC4.

1.10 For the majority of policy tables there are some common key indicators which will be monitored, these being:

- *'CTC object (O), or no objection (NO) or support (S)'* which records whether the Town Council objected, did not object or supported the proposal. This is useful to pick up any trends in variations between the Town Council's resolution and the LPA's decision outcome

- *'Did NAPC/ SAPC agree with CTC resolution?'* which records whether Wiltshire Council Northern Area Planning Committee or Strategic Planning

Committee agreed with the Town Council's resolution on an application (referring to the first bullet point). Although applications being taken to Wiltshire Council planning committees are few and far between, inclusion of this key indicator, as suggested by the Neighbourhood Plan Monitoring Sub-Committee at their 3 October 2024 meeting, should show how effective/how much weight are being attached to CNP policies by Wiltshire Council planning committees

- *'Is Policy correctly referred to in Officer Report?'* which records whether or not, in the opinion of the Town Council, the correct policy has been applied in the assessment of the application. Those instances where a policy is listed in the 'Relevant Policies and Guidance' section of an officer report but is not then referred to or discussed in the main body of that report should not be recorded as being 'correctly referenced' because it does not demonstrate any understanding of, or explanation as to the application of, the policy. There will also be other instances where a policy should not be recorded as being 'correctly referenced'. These include where a policy might not be relevant to the assessment of the application or it might only apply to major applications, to sites of a certain size or to a specific geographical area. This indicator will be useful to find out whether any CNP policies are routinely being missed

- *'Has planning app./appeal been determined in accordance with Policy?'* which records whether, in the opinion of the Town Council (the Head of Planning having reviewed and reflected on the contents of the officer report post-decision), the application or appeal has been determined in accordance with the policy. It should be noted that the LPA will not always determine an application in accordance with a CNP policy even though it may accord with that policy. The LPA may have to balance a development proposal against multiple development plan policies and may afford greater weight in the planning balance to other policies. Notwithstanding, this indicator will be useful to assess whether CNP policies are proving effective/what weight is being attached to them in the decision-making process

- *'Issues addressed/Issues not addressed'* which records the key issues being addressed in the officer report or not being addressed e.g. the Town Council may have raised an issue in their response that is not addressed in the officer report. This indicator will be useful to identify any trends in issues that are being addressed or not addressed and so will be helpful to refine any CNP policies if any future review of the Neighbourhood Plan occurs

1.11 Section 3 of the Monitoring Plan sets out a tracker of those projects arising from the infrastructure requirements listed in Para. 12.6 of the Neighbourhood Plan in order to help demonstrate that those requirements are being fulfilled, either by the Town Council, Wiltshire Council, its partners, or developers/private companies.

1.12 In order to demonstrate progress on the delivery of neighbourhood planning infrastructure requirements, the NPMSC should update the current status of the named project in the tracker attached to each six monthly Monitoring Report. Projects can be added or removed when any annual review of the Monitoring Plan is undertaken.

1.13 A standalone Reflection Log will be produced to capture the NPMSC's thoughts or ideas about how a particular policy might need to be amended or might work better or indeed is still needed. This will help any future review of the Neighbourhood Plan. This will be a standing agenda item at every NPMSC meeting. It will also be a place where new evidence relating to a policy can be captured.

2. Monitoring of Policies

Policy SCC1 – Net Zero Carbon Development

The effectiveness of Policy SCC1 can be measured by recording planning decisions for new buildings that result in net zero carbon development using the indicators in Table 1. Policy SCC1 only applies to major development.

Table 1 – Indicators of Effective Use of Policy SCC1 in Planning Decisions

	Planning app./appeal	**CTC object (O), no objection (NO) or support (S)**	**Did NAPC/ SAPC agree with CTC resolution?**	**Is Policy correctly referred to in Officer Report?**	**Has planning app./appeal been determined in accordance with Policy?**	**Issues Addressed**	**Issues not addressed satisfactorily**
1	*Planning ref no.* *Site address* *Description of dev.* *Case officer* *Determination date and decision*	*O or NO or S*	✓*or* ✗ or N/A	✓*or* ✗	✓*or* ✗		

Policy SCC2 – Sustainable Design & Construction

The effectiveness of Policy SCC2 can be measured by recording planning decisions for new buildings where Policy SCC2 is being successfully applied using the indicators in Table 2, taking into account whether the Design & Access Statement adequately covers sustainable design and sustainable construction materials/methods and whether non-residential development is to be built to BREEAM Excellent standard. Policy SCC2 applies to major development only.

Table 2 - Indicators of Effective Use of Policy SCC2 in Planning Decisions

	Planning app./appeal	**CTC object (O), no objection (NO) or support (S)**	**Did NAPC/ SAPC agree with CTC resolution?**	**Is Policy correctly referred to in Officer Report?**	**Has planning app./appeal been determined in accordance with Policy?**	**Does the D & A Statement adequately cover criteria in Fig. 5.2?**	**If non-residential dev, is it achieving BREEAM Excellent?**	**Issues addressed**	**Issues not addressed satisfactorily**
1	*Planning ref no.* *Site address* *Description of dev.* *Case officer* *Determination date and decision*	*O or NO or S*	✓*or* ✗ or N/A	✓*or* ✗	✓*or* ✗	✓*or* ✗	✓*or* ✗ or N/A		

Policy SCC3 - Standalone Renewable Energy

The effectiveness of Policy SCC3 can be measured by recording planning decisions relating to standalone renewable energy development using the indicators in Table 3. Policy SCC3 applies to standalone renewable energy development only.

Table 3 - Indicators of Effective Use of Policy SCC3 in Planning Decisions

Planning app./appeal	**CTC object, (O), no objection (NO) or support (S)**	**Did NAPC/ SAPC agree with CTC resolution?**	**Is Policy correctly referred to in Officer Report?**	**Has planning app./appeal been determined in accordance with Policy?**	**Type of standalone renewable energy development e.g. solar, wind etc.**	**Issues addressed**	**Issues not addressed satisfactorily**
Planning ref no. *Site address* *Description of dev.* *Case officer* *Determination date and decision*	*O or NO or S*	✓*or* ✗ or N/A	✓*or* ✗	✓*or* ✗			

Policy GI1 – Biodiversity

The effectiveness of Policy GI1 can be measured by recording planning decisions where development has been determined in accordance with the Policy using the indicators in Table 4, taking into account what wildlife friendly features have been incorporated in the design of the development (as set out in part v of Policy GI1) and whether the development is achieving in excess of 10% Biodiversity Net Gain (BNG). Policy GI1 applies to all development.

Table 4 - Indicators of Effective Use of Policy GI1 in Planning Decisions

	Planning app./appeal	**CTC object (O), no objection (NO) or support (S)**	**Did NAPC/ SAPC agree with CTC resolution?**	**Is Policy correctly referred to in Officer Report?**	**Has planning app./appeal been determined in accordance with Policy?**	**Does the development achieve in excess of 10% BNG?**	**What wildlife friendly features in Policy have been incorporated into development design? (list features)**	**Issues addressed**	**Issues not addressed satisfactorily**
1	*Planning ref no.* *Site address* *Description of dev.* *Case officer* *Determination date and decision*	*O or NO or S*	✓*or* ✗ or N/A	✓*or* ✗	✓*or* ✗	✓*or* ✗ State %	List features		

Policy GI2 – Local Green Spaces

The effectiveness of Policy GI2 can be measured by recording planning decisions where development has been determined in accordance with the Policy using the indicators in Table 5, principally whether the Policy has achieved its aim of safeguarding the Local Green Space in question. Policy GI2 applies to development located within a Local Green Space only.

Table 5 - Indicators of Effective Use of Policy GI2 in Planning Decisions

	Planning app./appeal	CTC object (O), no objection (NO), or support (S)	**Did NAPC/ SAPC agree with CTC resolution?**	Is Policy correctly referred to in Officer Report?	Has planning app./appeal been determined in accordance with Policy?	Has Policy been used to refuse development on an LGS?	Issues addressed	Issues not addressed satisfactorily
1	*Planning ref no.* *Site address* *Description of dev.* *Case officer* *Determination date and decision*	*O or NO or S*	✓*or* ✖ or N/A	✓*or* ✖	✓*or* ✖	✓*or* ✖		

Policy GI3 – Green Amenity Areas

The effectiveness of Policy GI3 can be measured by recording planning decisions where development has been determined in accordance with the Policy using the indicators in Table 6, principally whether the Policy has achieved its aim of retaining or enhancing the Green Amenity Area in question. Policy GI3 applies to development located within a Green Amenity Area only.

Table 6 - Indicators of Effective Use of Policy GI3 in Planning Decisions

	Planning app./appeal	**CTC object, (O) no objection (NO) or support (S)**	**Did NAPC/ SAPC agree with CTC resolution?**	**Is Policy correctly referred to in Officer Report?**	**Has planning app./appeal been determined in accordance with Policy?**	**Has Policy been used to refuse development on a GAA?**	**Do proposals improve amenity and/or recreational value of the GAA?**	**Issues addressed**	**Issues not addressed satisfactorily**
1	*Planning ref no.* *Site address* *Description of dev.* *Case officer* *Determination date and decision*	*O or NO or S*	✓*or* ✖ or N/A	✓*or* ✖	✓*or* ✖	✓*or* ✖	✓*or* ✖		

Policy GI4 – Green Corridors

The effectiveness of Policy GI4 can be measured by recording planning decisions where development has been determined in accordance with the Policy using the indicators in Table 7, principally whether the Policy has protected or enhanced existing Green Corridors. Policy GI4 applies to development located within or adjacent to a Green Corridor only.

Table 7 - Indicators of Effective Use of Policy GI4 in Planning Decisions

	Planning app./appeal	**CTC object (O), no objection (NO) or support (S)**	**Did NAPC/ SAPC agree with CTC resolution?**	**Is Policy correctly referred to in Officer Report?)**	**Has planning app./appeal been determined in accordance with Policy?**	**Has Policy been used to refuse development within or adjacent to Green Corridor?**	**Has Policy been used to improve Green Corridor for movement of wildlife or humans?**	**Do proposals link Green Corridors together or to countryside through Countryside Connection Points or Link Enhancements?**	**Issues addressed**	**Issues not addressed satisfactorily**
1	*Planning ref no.* *Site address* *Description of dev.* *Case officer* *Determination date and decision*	*O or NO or S*	✓*or* ✖ or N/A	✓*or* ✖	✓*or* ✖	✓*or* ✖	✓*or* ✖	✓*or* ✖		

Policy GI5 – Trees, Woodland & Hedgerows

The effectiveness of Policy GI5 can be measured by recording planning decisions where development has been determined in accordance with the Policy using the indicators in Table 8, principally where existing trees, woodland and hedgerows have been retained and protected, where future tree canopy cover is increased, and where new tree planting accords with the Tree Planting Guide. Policy GI5 applies to all development which affects trees, woodland or hedgerows.

Table 8 - Indicators of Effective Use of Policy GI5 in Planning Decisions

	Planning app./appeal	**CTC object (O), no objection (NO) or support (S)**	**Did NAPC/ SAPC agree with CTC resolution?**	**Is Policy correctly referred to in Officer Report?**	**Has planning app./appeal been determined in accordance with Policy?**	**Do proposals on relevant sites* demonstrate increase in site tree canopy cover of at least 6%?**	**Do proposals which include replacement trees comply with the BTRS in the Tree Planting Guide?**	**Does the proposal include native, large-canopied or orchard species?**	**Issues addressed**	**Issues not addressed satisfactorily**
1	*Planning ref no.* *Site address* *Description of dev.* *Case officer* *Determination date and decision*	*O or NO or S*	✓*or* ✗ or N/A	✓*or* ✗	✓*or* ✗	✓*or* ✗ or N/A	✓*or* ✗ or N/A	✓*or* ✗ or N/A		

* Those sites located outside of the town centre and greater than 0.5ha in size

Policy H1 – Housing Mix & Types

The effectiveness of Policy H1 can be measured by recording planning decisions where development has been determined in accordance with the Policy using the indicators in Table 9, principally where it accords with the recommended housing mix and housing types set out in the Policy. Policy H1 applies to major residential development only.

Table 9 - Indicators of Effective Use of Policy H1 in Planning Decisions

	Planning app./appeal	**CTC object (O), no objection (NO) or support (S)**	**Did NAPC/ SAPC agree with CTC resolution?**	**Is Policy correctly referred to in Officer Report?**	**Has planning app./appeal been determined in accordance with Policy?**	**Does proposal accord with % housing types in Policy?**	**Does proposal accord with % housing mix in Policy?**	**Issues addressed**	**Issues not addressed satisfactorily**
1	*Planning ref no.* *Site address* *Description of dev.* *Case officer* *Determination date and decision*	*O or NO or S*	✓*or* ✗ or N/A	✓*or* ✗	✓*or* ✗	✓*or* ✗	✓*or* ✗		

Policy H2 – Housing Design

The effectiveness of Policy H2 can be measured by recording planning decisions where residential development has been determined in accordance with the Policy and the Chippenham Design Guide and is therefore sustainably designed. Policy H2 applies to all residential development, but not to householder applications. Table 10 records this information.

Table 10 - Indicators of Effective Use of Policy H2 in Planning Decisions

	Planning app./appeal	**CTC object (O), no objection (NO) or support (S)**	**Did NAPC/ SAPC agree with CTC resolution?**	**Is Policy/ Design Guide correctly referred to in Officer Report?**	**Has planning app./appeal been determined in accordance with Policy?**	**Does proposal (if major) achieve at least 9 out of 12 green lights and no red lights under Building for a Healthy Life?**	**Issues addressed**	**Issues not addressed satisfactorily**
1	*Planning ref no.* *Site address* *Description of dev.* *Case officer* *Determination date and decision*	*O or NO or S*	✓*or* ✗ or N/A	✓*or* ✗	✓*or* ✗	✓*or* ✗ or N/A		

Policy TC1 – Bath Road Car Park/Bridge Centre Site

The effectiveness of Policy TC1 can be measured by assessing whether any planning application, masterplan or development brief for the site, or parts of the site, has been prepared in accordance with the General Design Principles and Parameters Plan set out in Policy TC1.

Policy TC2 – River-Green Corridor Masterplan

The effectiveness of Policy TC2 can be measured by assessing whether any planning application, masterplan or development brief for the site, or parts of the site, has been prepared in accordance with the Design Principles and Masterplan set out in Policy TC2.

Policy TC3 – Public Realm Improvements to Upper Market Place

The effectiveness of Policy TC3 can be measured by assessing whether any planning application, masterplan or development brief for the site, or parts of the site, has been prepared in accordance with the Parameters Plan set out in Policy TC3.

Policy TC4 – Development in Chippenham Conservation Area

The effectiveness of Policy TC4 can be measured by recording planning decisions where development has been determined in accordance with the Policy using the indicators in Table 11, principally where it has no negative impacts on the significance of Chippenham Conservation Area, and the Conservation Area Character Appraisal is being effectively used. Policy TC4 applies to all development located within Chippenham Conservation Area.

Table 11 - Indicators of Effective Use of Policy TC4 in Planning Decisions

	Planning app./appeal	**CTC object (O), no objection (NO) or support (S)**	**Did NAPC/ SAPC agree with CTC resolution?**	**Is Policy correctly referred to in Officer Report?**	**Has planning app./appeal been determined in accordance with Policy?**	**Has Chippenham Conservation Area Character Appraisal been used?**	**Issues addressed**	**Issues not addressed satisfactorily**
1	*Planning ref no.* *Site address* *Description of dev.* *Case officer* *Determination date and decision*	*O or NO or S*	✓*or* ✗ or N/A	✓*or* ✗	✓*or* ✗	✓*or* ✗		

Policy TC5 – Buildings of Local Merit

The effectiveness of Policy TC5 can be measured by recording planning decisions relating to development at Buildings of Local Merit sites, where development has been determined in accordance with the Policy. Table 12 records this information.

Table 12 - Indicators of Effective Use of Policy TC5 in Planning Decisions

	Planning app./appeal	**CTC object (O), no objection (NO) or support (S)**	**Did NAPC/ SAPC agree with CTC resolution?**	**Is Policy correctly referred to in Officer Report?**	**Has planning app./appeal been determined in accordance with Policy?**	**Issues addressed**	**Issues not addressed satisfactorily**
1	*Planning ref no.* *Site address* *Description of dev.* *Case officer* *Determination date and decision*	*O or NO or S*	✓*or* ✗ or N/A	✓*or* ✗	✓*or* ✗		

Policy TC6 – Design of Shopfronts

The effectiveness of Policy TC6 can be measured by recording planning decisions relating to shopfront developments that have been determined in accordance with the Policy and the Shopfront Design Guide. Policy TC6 only applies to development involving shopfronts in the town centre. Table 13 records this information.

Table 13 - Indicators of Effective Use of Policy TC6 in Planning Decisions

	Planning app./appeal	**CTC object (O), no objection (NO) or support (S)**	**Did NAPC/ SAPC agree with CTC resolution?**	**Is Policy/Shopfront Design Guide correctly referred to in Officer Report?**	**Has planning app./appeal been determined in accordance with Policy/Shopfront Design Guide?**	**Issues addressed**	**Issues not addressed satisfactorily**
1	*Planning ref no.* *Site address* *Description of dev.* *Case officer* *Determination date and decision*	*O or NO or S*	✓*or* ✗ or N/A	✓*or* ✗	✓*or* ✗		

Policy T1 – Provision & Enhancement of Cycle Paths

The effectiveness of Policy T1 can be measured by recording planning decisions where development has been determined in accordance with the Policy using the indicators in Table 14, principally whether the design of cycle infrastructure accords with national guidance, whether it links in to the existing town cycle network and whether it contributes to the high priority improvements to cycle routes specified in the Neighbourhood Plan. Policy T1 only applies to major development.

Table 14 - Indicators of Effective Use of Policy T1 in Planning Decisions

	Planning app./appeal	**CTC object (O), no objection (NO) or support (S)**	**Did NAPC/ SAPC agree with CTC resolution?**	**Is Policy correctly referred to in Officer Report?**	**Has planning app./appeal been determined in accordance with Policy?**	**Does development meet design criteria in Policy?**	**Does development link to existing town cycle network?**	**Has a financial contribution to high priority improvements (Fig. 9.1) been made? If so, how much?**	**Issues addressed**	**Issues not addressed satisfactorily**
1	*Planning ref no.* *Site address* *Description of dev.* *Case officer* *Determination date and decision*	*O or NO or S*	✓*or* ✗ or N/A	✓*or* ✗	✓*or* ✗	✓*or* ✗	✓*or* ✗	✓*or* ✗		

Policy T2 – Access to the Bus Network

The effectiveness of Policy T2 can be measured by recording planning decisions where development has been determined in accordance with the Policy using the indicators in Table 15, principally whether a financial contribution has been made towards linking the site to the town centre via bus infrastructure and/or directly towards new town centre bus infrastructure, and whether new buildings are located within 400m of an existing or new bus stop. Policy T2 only applies to major development and/or development involving existing bus infrastructure.

Table 15 - Indicators of Effective Use of Policy T2 in Planning Decisions

	Planning app./appeal	**CTC object (O), no objection (NO) or support (S)**	**Did NAPC/ SAPC agree with CTC resolution?**	**Is Policy correctly referred to in Officer Report?**	**Has planning app./appeal been determined in accordance with Policy?**	**Has financial contribution towards linking site to town centre or to town centre bus infra. been made? If so, how much?**	**Is building located within 400m of a bus stop?**	**Issues addressed**	**Issues not addressed satisfactorily**
1	*Planning ref no.* *Site address* *Description of dev.* *Case officer* *Determination date and decision*	*O or NO or S*	✓*or* ✗ or N/A	✓*or* ✗	✓*or* ✗	✓*or* ✗	✓*or* ✗		

Policy T3 – Electric Vehicle Charging Infrastructure

The effectiveness of Policy T3 can be measured by recording planning decisions where development has been determined in accordance with the Policy using the indicators in Table 16, principally whether any public electric vehicle charge points have been designed to be fully accessible to all potential users in line with latest industry standards.

Table 16 - Indicators of Effective Use of Policy T3 in Planning Decisions

	Planning app./appeal	**CTC object (O), no objection (NO) or support (S)**	**Did NAPC/ SAPC agree with CTC resolution?**	**Is Policy correctly referred to in Officer Report?**	**Has planning app./appeal been determined in accordance with Policy?**	**Are public EV charge points designed to be fully accessible to all potential users?**	**Issues addressed**	**Issues not addressed satisfactorily**
1	*Planning ref no.* *Site address* *Description of dev.* *Case officer* *Determination date and decision*	*O or NO or S*	✓*or* ✗ or N/A	✓*or* ✗	✓*or* ✗	✓*or* ✗		

Policy CI1 – Community Infrastructure

The effectiveness of Policy CI1 can be measured by recording planning decisions where development has been determined in accordance with the Policy using the indicators in Table 17, principally whether the development provides new community infrastructure on site, and whether the Policy is being cited as a reason for refusal where loss of existing community infrastructure is being proposed. Policy CI1 should only be applied to major development and development involving existing community infra.

Table 17 - Indicators of Effective Use of Policy CI1 in Planning Decisions

	Planning app./appeal	**CTC object (O), no objection (NO) or support (S)**	**Did NAPC/ SAPC agree with CTC resolution?**	**Is Policy correctly referred to in Officer Report?**	**Has planning app./ appeal been determined in accordance with Policy?**	**Is dev. providing new community infra. on site (applies to largescale major res. only)?**	**Is Policy cited as reason for refusal where loss of existing community infra. is proposed?**	**Issues addressed**	**Issues not addressed satisfactorily**
1	*Planning ref no.* *Site address* *Description of dev.* *Case officer* *Determination date and decision*	*O or NO or S*	✓*or* ✗ or N/A	✓*or* ✗	✓*or* ✗	✓*or* ✗ or N/A	✓*or* ✗ or N/A		

Policy E1 – Circular Economy

The effectiveness of Policy E1 can be measured by recording planning decisions where development has been determined in accordance with the Policy using the indicators in Table 18, principally whether the development seeks to create circular economy benefits and/or whether it is demonstrating that it is designing-out waste and pollution. Policy E1 applies to all relevant commercial and industrial development only.

Table 18 - Indicators of Effective Use of Policy E1 in Planning Decisions

	Planning app./appeal	**CTC object (O), no objection (NO) or support (S)**	**Did NAPC/ SAPC agree with CTC resolution?**	**Is Policy correctly referred to in Officer Report?**	**Has planning app./appeal been determined in accordance with Policy?**	**Is development seeking to create circular economy benefits?**	**Does development demonstrate that it is designing-out waste and pollution?**	**Issues addressed**	**Issues not addressed satisfactorily**
1	*Planning ref no.* *Site address* *Description of dev.* *Case officer* *Determination date and decision*	*O or NO or S*	✓*or* ✗ or N/A	✓*or* ✗	✓*or* ✗	✓*or* ✗	✓*or* ✗		

Policy E2 – Business Incubator Units

The effectiveness of Policy E2 can be measured by recording planning decisions where development has been determined in accordance with the Policy using the indicators in Table 19, principally whether the development provides business incubator units of less than 5000sq. ft. Policy E2 applies to development for employment uses on allocated employment land only.

Table 19 - Indicators of Effective Use of Policy CI1 in Planning Decisions

	Planning app./appeal	**CTC object (O), no objection (NO) or support (S)**	**Did NAPC/ SAPC agree with CTC resolution?**	**Is Policy correctly referred to in Officer Report?**	**Has planning app./appeal been determined in accordance with Policy?**	**Does development provide business incubator units of less than 5000sq ft. in size?**	**Issues addressed**	**Issues not addressed satisfactorily**
1	*Planning ref no.* *Site address* *Description of dev.* *Case officer* *Determination date and decision*	*O or NO or S*	✓*or* ✖ or N/A	✓*or* ✖	✓*or* ✖	✓*or* ✖		

3. Infrastructure Requirements

3.1 The Neighbourhood Plan, at Para. 12.6, identified a number of infrastructure requirements needed to support new development. In order to help deliver these infrastructure requirements, several projects have been identified, which should be pursued by the Town Council or others throughout the lifetime of the Plan. A Project Tracker (Table 20 below) lists the projects, which specific infrastructure requirement each relates to, how each will be funded, and who will lead each. Each Monitoring Report will then provide an update on the current status of each ongoing project and its current anticipated delivery/target start date.

3.2 Projects can be added to the Project Tracker in the Monitoring Plan on the Plan's annual review if required. These projects should be realistic and deliverable within the available resources, bearing in mind funding and resource availability. Some projects can also be removed from the Project Tracker due to lack of realistic deliverability.

3.3 In the Project Tracker below, projects highlighted in green are those that have been delivered. Projects highlighted in red are those that are not being pursued and will be removed from the Tracker. Projects highlighted in blue are new entry projects on the Tracker.

Table 20 – Project Tracker to Facilitate NP Infrastructure Requirements

NP Policy/ Objective	NP Infrastructure Requirement	Project	Funded By	Lead	Current Status (info to be added in NP monitoring report)	Delivery / Target Start Date (TSD) (info to be added in NP monitoring report)
Policy GI2 Policy GI3 Green & Blue Infra. Objective 3 Green & Blue Infra. Objective 5	Biodiversity enhancements to existing green spaces, particularly LGS and those green spaces in residential estates laid only to grass	**1a. Tree Planting on Green Amenity Areas (Phase 1)**	DEFRA through Great Western Community Forest	WC In collaboration with CTC	DELIVERED 142 trees planted on 12 sites (mostly Green Amenity Areas) in May 2025	
		1b. Tree and Hedgerow Planting on Green Amenity Areas and Local Green Spaces (Phase 2)	DEFRA through Great Western Community Forest	WC In collaboration with CTC	DELIVERED c.100 trees planted on LGS, GAA and other green spaces in March 2026	
Policy GI4 Policy TC2 Green & Blue Infra. Objective 1	Improvements to quality and biodiversity of Green Corridors (particularly River-Green Corridor) including establishing missing links and poor connections within the network	**2. Biodiversity Enhancement of River-Green Corridor as part of Chippenham Avon Project**	EA WC CTC Govt. grants/ funding	EA & WC In collaboration with CTC, Harkalm Group & Acorn where land owned by these parties		

Green & Blue Infra. Objective 2						
		3. Green Corridor Enhancements for Movement of Wildlife	Tbc	CTC In collaboration with WWT and Greensquare Accord		
		4. Lords Mead Community Orchard	Rooted Freely Fruity CTC - £2198 through Climate & Ecological Grant	Rooted In collaboration with CTC and WC		
Policy GI5 Green & Blue Infra. Objective 4	Tree planting, including street trees	**5. Additional High Street Trees**	Wiltshire Towns Programme – £5k	CTC		
Policy TC3 Town Centre Objective 3 Town Centre Objective 5	Public realm improvements to Upper Market Place	**6. Regeneration of Upper Market Place**	Tbc	WC, if project led by Chippenham One Plan		
		7. **Yelde Hall Public Realm Improvements**	Wiltshire Towns Programme - £50k	CTC In collaboration with Artel 31 and WC Highways		

Policy T1 Transport Objective 1 Transport Objective 3 Economy Objective 2	Improvements to the existing cycle and footpath network	8. **Stainers Way/ Hardenhuish Lane Cycle Route Improvements**	CTC (£25k)	CCNDG on behalf of CTC and in collaboration with WC		
Policy T2 Transport Objective 3 Economy Objective 2	Improvements to the local bus network linking new development to the town centre, including Bath Rd bus shelter improvements, real-time passenger information indicators at strategic locations, and electric bus charging points at the Bus Station	**9. Cleaning and Reglazing of 15 Bus Shelters Including Bath Rd Bus Shelter**	CTC (c.£15k)	CTC	DELIVERED 2025	
		10. **Introduction of Real-Time Passenger Information Indicators at Strategic Locations (4 sites)**	WC	CTC In collaboration with WC	DELIVERED RTPI installed at 1 x Bath Rd (town centre), 1 x The Bridge, 2 x Bath Rd (Sainsbury's) in 2025	
		11. Electric Bus Charging Point at Bus Station	Tbc	Tbc		
Chippenham Design Guide Transport Objective 1	Improved waymarking signage to the footpath and cycle network	**12. Improved Waymarking Signage on Footpath Network (New Signs)**	CTC – £2.6k allocated	CTC In collaboration with WC	DELIVERED 25 blue and green waymarking signs installed in March 2026	

Transport Objective 3						
Policy T3 Transport Objective 2	Retrofitting of electric vehicle charge points in Wiltshire operated car parks and other key locations such as community centres and railway station	**13. Retrofitting of EV Charge Points at Wiltshire Council Car Parks, Westmead Car Park & Railway Station**	WC	Tbc		
		14. Stanley Park EV charging points	CTC	CTC		
Community Infra. Objective 1 Community Infra. Objective 2 Community Infra. Objective 5	Arts and cultural opportunities, including public art	**15. New Town Centre Public Art Installation**	c.£100k to be raised through grants and funding	Civic Society/ Friends of Chippenham Museum		
		16. Chippenham Avon Project Amphitheatre	EA WC Heritage Lottery Funding	EA/WC In collaboration with CTC as landowner		
		17. Sculpture Trail	Tbc	Tbc		