



**CHIPPENHAM
TOWN COUNCIL**
Improving the quality of town life



**CHIPPENHAM
NEIGHBOURHOOD
PLAN**

19 October 2023

To Neighbourhood Plan Steering Group Members:

Clare Cape	Nick Murry (Chair)
John Scragg (Vice-Chair)	Matthew Short
Ross Henning	David Mott
Jack Konynenburg	Steve Perry
Dunstan Westbury	Declan Baseley
Robert Giles	

Meeting of the Neighbourhood Plan Steering Group

Dear Steering Group Member,

You are invited to attend a meeting of the **Neighbourhood Plan Steering Group** which will be held virtually using the Zoom platform on **Tuesday 24 October 2023** commencing at **6.00 pm**, with a log in time of 5.45pm.

Meeting details will be circulated to Steering Group members only.

Yours faithfully,

Mark Smith MBA LLB (Hons) CMgr FCMI FSLCC
Chief Executive

Agenda

Neighbourhood Plan Steering Group - Tuesday 24 October 2023

Page no.

1. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence

2. **DECLARATION OF INTEREST**

All Members of the Steering Group are reminded to declare any pecuniary or non-pecuniary interests they may have, in accordance with the Town Council's latest approved Code of Conduct

3. **MINUTES**

3 - 4

To approve as a correct record and to sign the draft minutes of the meeting held on 19 September 2023.

4. **CHAIR'S ANNOUNCEMENTS**

To receive any announcements from the Chair

5. **WILTSHIRE LOCAL PLAN REVIEW REGULATION 19 CONSULTATION**

To receive a report from the Head of Planning informing and seeking feedback from Steering Group Members on the Regulation 19 version of the Wiltshire Local Plan Review in so far as it may affect the Chippenham Neighbourhood Plan. The report contains a set of draft representations which forms the basis for feedback sought (copy attached in email)

6. **RESPONSE TO EXAMINER'S OBSERVATIONS ON POLICIES SCC1-SCC3**

To agree the draft response from the Head of Planning to the Examiner's observations on Neighbourhood Plan Policies SCC1-SCC3 (copy attached in email).

7. **ITEMS FOR THE NEXT MEETING**

To be determined.

8. **DATE/TIME OF NEXT MEETING**

To be convened when required.