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**CHIPPENHAM
TOWN COUNCIL**

Improving the quality of town life

Minutes of a meeting of the Neighbourhood Plan Steering Group held virtually using the Zoom platform on Tuesday 7 March 2023 at 6.00 pm.

Steering Group Members Present:

Clare Cape (CC) Nick Murry (NM) (Chair)
John Scragg (JS) (Vice-Chair) Matthew Short (MS)
Ross Henning (RH) David Mott (DM)
Jack Konynenburg (JK) Steve Perry (SP)
Dunstan Westbury (DW)

Officers Present:

Andy Conroy (AC), Head of Planning
Alex Cooper (ACp), Democratic Services Officer

Also Present: Andrea Pellegram (AP)

71.	<u>APOLOGIES FOR ABSENCE</u> Apologies were received from Declan Baseley and Fiona Williams.
72.	<u>DECLARATION OF INTEREST</u> There were no declarations of interest.
73.	<u>MINUTES</u> The minutes of the meeting held on Tuesday 07 February 2023 were approved as a correct record.
74.	<u>CHAIR'S ANNOUNCEMENTS</u> <ol style="list-style-type: none">1. NM announced that Fiona Williams had resigned from the Steering Group (SG) due to work commitments. NM thanked her on behalf of members and it was noted that AC and the Chief Executive had extended their thanks also.2. NM proposed that item 8 be moved up the agenda to take place after item 4, to accommodate a relevant member of the SG who had to leave the meeting early.3. NM noted the decision of Wiltshire Council's Strategic Planning Committee to approve planning application PL/2021/06112 - Land at Forest Gate, Pewsham, Chippenham, SN15 3RS.

75.	<p><u>RESPONSES TO ORIGINAL REGULATION 14 COMMENTS & AMENDMENTS TO POLICY T3, VISION & OBJECTIVES AND CHAPTERS 1-3 OF THE DRAFT PLAN</u></p> <p>T3 - Electric Vehicle Charging Infrastructure</p> <p>Members agreed the proposed changes to the policy outlined in the document ‘Key Changes to Draft Policies T3, Vision & Objectives and Chapters 1-3’</p> <p>Vision and Objectives and Chapters 1-3</p> <p>Addition to supporting text of Community Infrastructure Policy (CI1) to reference “young people” specifically.</p> <p>Economy Objective 3 to be reworded to relate more closely to existing policies within the Plan.</p> <p>Reference to “excellent transport links” removed from Chippenham Identity Objective 2 to avoid confusion.</p> <p>Transport Objective 4 amended to remove reference to “through traffic”, favouring simply “traffic” in the “town”, as opposed to the “town centre”.</p> <p>Members agreed the remaining proposed changes to the Plan and the draft responses to Regulation 14 comments received as outlined in the document ‘Key Changes to Draft Policies T3, Vision & Objectives and Chapters 1-3’.</p>
76.	<p><u>REPEAT REGULATION 14 CONSULTATION</u></p> <p>AC provided an update on the repeat Regulation 14 Consultation.</p>
77.	<p><u>UPDATE FROM WILTSHIRE COUNCIL STRATEGIC PLANNERS</u></p> <p>AC updated on feedback from Wiltshire Council (WC) spatial planners and the WC Link Officer.</p> <p>Wiltshire Council have advised that no referendum can take place between mid-November and mid-January, due to Wiltshire Council’s electoral process. If the Plan were submitted in May, the latest a referendum could be held in 2023 would be on 09 November. Timescales would be tight in order to achieve this.</p> <p>There was positive feedback from WC Link Officers to revised plan. They advise continued discussion of: Bath Road Car Park/Bridge Centre Site in relation to heritage impacts, local green space designations - principally outstanding objection to Area WW, and technicalities/compatibility of sustainability and climate change policies with the Emerging Local Plan.</p>

	<p>Members resolved to retain reference in the Plan to the local green space at Hardens Mead (Area WW) given the community evidence submitted to the Steering Group that the space was demonstrably special to the local community. AP advised that this LGS may get deleted by the Inspector at Examination.</p>
78.	<p><u>UPDATE ON VIABILITY TESTING OF PLAN</u></p> <p>AC advised that consultants had been employed to fulfil the viability testing component of Neighbourhood Plan Policies SCC1 and SCC2. However, Consultants had advised that the whole Plan needs viability testing, rather than isolated policies. The chosen consultant has quoted £14,000 for a full viability testing of the Plan, which would be expected to hold up at Examination.</p> <p>Following their appointment, NM and AC are scheduled to meet with the consultants, together with members of Wiltshire Council’s Spatial Planning team, on 8th and 9th March, to discuss the work plan.</p>
79.	<p><u>ITEMS FOR THE NEXT MEETING</u></p> <p>To review the repeat Regulation 14 Consultation comments received and agree any changes to the Plan that may be required following viability testing.</p>
80.	<p><u>DATE/TIME OF NEXT MEETING</u></p> <p>The next meeting will take place at 6:00pm on Tuesday 18 April 2023 via Zoom.</p>
	<p>The meeting finished at 7.26 pm</p>

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