



CHIPPENHAM  
TOWN COUNCIL  
Improving the quality of town life



CHIPPENHAM  
NEIGHBOURHOOD  
PLAN

13 April 2023

To Neighbourhood Plan Steering Group Members:

Clare Cape	Nick Murry (Chair)
John Scragg (Vice-Chair)	Matthew Short
Ross Henning	David Mott
Jack Konynenburg	Steve Perry
Dunstan Westbury	Declan Baseley
Robert Giles	

Meeting of the Neighbourhood Plan Steering Group

Dear Steering Group Member,

You are invited to attend a meeting of the **Neighbourhood Plan Steering Group** which will be held virtually using the Zoom platform on **Tuesday 18 April 2023** commencing at **6.00 pm**, with a log in time of 5.45pm.

Meeting details will be circulated to Steering Group members only.

Yours faithfully,

Mark Smith MBA LLB (Hons) CMgr FCMI FSLCC  
Chief Executive

# Agenda

Neighbourhood Plan Steering Group - Tuesday 18 April 2023

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1. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence

2. **DECLARATION OF INTEREST**

All Members of the Steering Group are reminded to declare any pecuniary or non-pecuniary interests they may have, in accordance with the Town Council's latest approved Code of Conduct

3. **MINUTES**

To approve as a correct record and to sign the draft minutes of the meeting held on 7 March 2023

4. **CHAIR'S ANNOUNCEMENTS**

To receive any announcements from the Chair

5. **UPDATE ON FEEDBACK FROM WILTSHIRE COUNCIL STRATEGIC PLANNING**

To receive a verbal update from the Chair/Head of Planning on any feedback received from Wiltshire Council Strategic Planning on revised Neighbourhood Plan.

6. **UPDATE ON VIABILITY TESTING OF PLAN**

To receive a verbal update from the Chair/Head of Planning with regards to the viability testing of the Plan being carried out by McBains & Three Dragons

7. **RESPONSES TO REPEAT REGULATION 14 COMMENTS & AMENDMENTS TO NEIGHBOURHOOD PLAN AND SEA REPORTS**

a) To agree the draft responses made by the Head of Planning to comments received during the Repeat Regulation 14 Consultation, as set out in the following spreadsheets (copies attached in email):

- 'Repeat Reg 14 Draft Responses to Stakeholder Comments v.1'
- 'Repeat Reg 14 Draft Responses to Public Comments v.1'
- 'Repeat Reg 14 Draft NPSG changes v.1'

b) To agree the proposed changes to the Draft Plan in line with the responses in 7(a), as set out in the document 'Draft Neighbourhood Plan (Amended) (track changes) v.10' (link to

document attached in email).

8. **FEEDBACK FROM WILTSHIRE COUNCIL ESTATES ON LOCAL GREEN SPACES**

To receive the report 'March 23 - Chippenham Local Open Spaces Review' (copy attached in email) from Wiltshire Council Estates providing further feedback on proposed Local Green Spaces under their ownership and to determine whether to proceed with the designation of these Local Green Spaces

9. **ITEMS FOR THE NEXT MEETING**

- Review report on Viability Testing and make any final changes to Plan if required
- Agree any final changes to Draft Plan following discussions with Wiltshire Council Strategic Planning on Policies TC1, SCC1 and SCC2
- Review and agree Consultation Statement and Basic Statement Conditions

10. **DATE/TIME OF NEXT MEETING**

2 May 2023, 6pm, via Zoom