



**CHIPPENHAM
TOWN COUNCIL**
Improving the quality of town life



**CHIPPENHAM
NEIGHBOURHOOD
PLAN**

4 May 2023

To Neighbourhood Plan Steering Group Members:

Clare Cape	Nick Murry (Chair)
John Scragg (Vice-Chair)	Matthew Short
Ross Henning	David Mott
Jack Konynenburg	Steve Perry
Dunstan Westbury	Declan Baseley
Robert Giles	

Meeting of the Neighbourhood Plan Steering Group

Dear Steering Group Member,

You are invited to attend a meeting of the **Neighbourhood Plan Steering Group** which will be held virtually using the Zoom platform on **Tuesday 9 May 2023** commencing at **6.00 pm**, with a log in time of 5.45pm.

Meeting details will be circulated to Steering Group members only.

Yours faithfully,

Mark Smith MBA LLB (Hons) CMgr FCMI FSLCC
Chief Executive

Agenda

Neighbourhood Plan Steering Group - Tuesday 9 May 2023

Page no.

1. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence

2. **DECLARATION OF INTEREST**

All Members of the Steering Group are reminded to declare any pecuniary or non-pecuniary interests they may have, in accordance with the Town Council's latest approved Code of Conduct

3. **MINUTES**

To approve as a correct record and to sign the draft minutes of the meeting held on 18 April 2023 (copy to be circulated separately via email)

4. **CHAIR'S ANNOUNCEMENTS**

To receive any announcements from the Chair

5. **UPDATE ON FEEDBACK FROM WILTSHIRE STRATEGIC PLANNING**

To receive a verbal update from the Chair/Head of Planning on any feedback received from Wiltshire Council Strategic Planning on revised Neighbourhood Plan.

6. **DRAFT VIABILITY ASSESSMENT**

To receive the draft Viability Assessment by McBains & Three Dragons and to raise any comments or queries on the report (copy attached in email).

7. **RESPONSES TO REPEAT REGULATION 14 COMMENTS & AMENDMENTS TO NEIGHBOURHOOD PLAN**

a) To agree the draft responses made by the Head of Planning to comments received during the Repeat Regulation 14 Consultation, as set out in the yellow highlighted sections of the following spreadsheets (copies attached in email):

- 'Repeat Reg 14 Draft Responses to Stakeholder and Public Comments v.2'
- 'Repeat Reg 14 Draft NPSG changes v.2'

b) To agree the proposed changes to the Draft Plan (Policies SCC1, SCC2, TC1-TC3 and CI1) in line with the responses in 7(a), as set out in the document 'Draft Neighbourhood Plan (Amended) (track

changes) v.11' (link to document attached in email).

8. **CONSULTATION STATEMENT**

To agree, or suggest revisions to, the draft Consultation Statement from the Head of Planning (copy attached in email). This includes Appendix D-Consultation Log (copy also attached in email).

9. **ITEMS FOR THE NEXT MEETING**

- If meeting held, to agree Basic Conditions Statement

10. **DATE/TIME OF NEXT MEETING**

If meeting required - 6 June 2023, 6pm, via Zoom