



CHIPPENHAM TOWN COUNCIL

Improving the quality of town life

Minutes of a meeting of the Neighbourhood Plan Steering Group held virtually using the Zoom platform on Tuesday 3 January 2023 at 6.00 pm.

Steering Group Members Present:

Nick Murry (NM) (Chair)	John Scragg (JS) (Vice-Chair)
Clare Cape (CC)	Ross Henning (RH)
David Mott (DM)	Jack Konynenburg (JK)
Steve Perry (SP)	Fiona Williams (FW)
Declan Baseley (DB)	Robert Giles (RG)

Officers Present:

Andy Conroy (AC), Head of Planning
Alex Cooper (ACp), Democratic Services Officer

Also Present: Andrea Pellegram (AP)

54.	<u>DECLARATION OF INTEREST</u> There were no declarations of interest.
55.	<u>MINUTES</u> The minutes of the meeting held on Tuesday 06 December 2022 were approved as a correct record.
56.	<u>CHAIR'S ANNOUNCEMENTS</u> <ol style="list-style-type: none">1. A mutually agreed withdrawal from the Homes England Housing Infrastructure Fund investment to build a distributor road to the south of Chippenham has been agreed between Homes England and Wiltshire Council.2. The public footpath over the train station bridge will be closed from 09 January 2023 and will reopen in the spring. The alternate walking route is via Station Hill, New Road, and Union Road. There is no change to station access for rail passengers.3. The Local Plan timetable has been extended. The Plan will go to Reg. 19 during Q3 of 2023. The time period for the Local Plan has been changed to cover the period up until 2038, rather than 2036.

57.	<p><u>SEA UPDATE</u></p> <p>The Head of Planning provided an update on the SEA.</p> <p>AECOM are aiming to have a draft of the Environmental Report ready by next week. This report will be reviewed by the Chair and Head of Planning and then shared with Steering Group members.</p>
58.	<p><u>RESPONSES TO REGULATION 14 COMMENTS & AMENDMENTS TO CHIPPENHAM DESIGN GUIDE</u></p> <p>Throughout Document, Section 1 & Section 2</p> <p>Tables to p.17-20 to be reduced in size to fit neatly on to pages.</p> <p>Members agreed the remaining proposed changes to the policy and the draft responses to Regulation 14 comments received.</p> <p>NM suggested that policies in the Plan be cross referenced in the Design Guide where relevant (e.g. sustainable design and construction, net zero carbon bus access etc.) for improved integration</p> <p>Masterplanning, Site Layout and General Design Principles</p> <p>AC to review deletion of reference to use of a “registered architect” to see if the desired implication can be achieved via alternate phrasing.</p> <p>Members agreed the remaining proposed changes to the policy and the draft responses to Regulation 14 comments received.</p> <p>The Site’s Relationship to Town and Countryside</p> <p>Naish Hill to be referenced as an example of a place from which long-distance views of Chippenham are experienced from the limestone ridge to the south east and east of the town, so as not to neglect other examples also along the ridge at Bremhill etc.</p> <p>Members agreed the remaining proposed changes to the policy and the draft responses to Regulation 14 comments received.</p> <p>Local Centres</p> <p>Reference added to cycle friendly, as well as pedestrian friendly, environments.</p> <p>Addition of reference to places where dogs can be “tethered” outside whilst owners are in a building.</p> <p>Bullet point referencing “Buildings and spaces where community can meet each other” adjusted to “Buildings and spaces where members of the community can meet each other”.</p> <p>Members agreed the remaining proposed changes to the policy and the draft responses to Regulation 14 comments received.</p> <p>Parks and Public Open Space</p> <p>Reference to “planned and considered” park and public open space rather</p>

	<p>than “regular”.</p> <p>New paragraphs amended to avoid repetition of “distinctive” in the policy.</p> <p>Members agreed the remaining proposed changes to the policy and the draft responses to Regulation 14 comments received.</p> <p>Green and Blue Infrastructure</p> <p>Reference added to wildflower planting on verges.</p> <p>Members agreed the remaining proposed changes to the policy and the draft responses to Regulation 14 comments received.</p> <p>Boundary Treatment</p> <p>Addition to policy to allow choice between low railings, hedging or low masonry walls as appropriate boundary treatments.</p> <p>Members agreed the remaining proposed changes to the policy and the draft responses to Regulation 14 comments received.</p> <p>Sustainable Transport</p> <p>Members agreed the proposed changes to the policy and the draft responses to Regulation 14 comments received.</p> <p>Parking</p> <p>Members agreed the proposed changes to the policy and the draft responses to Regulation 14 comments received.</p> <p>Inclusive Design Principles</p> <p>Members agreed the proposed changes to the policy and the draft responses to Regulation 14 comments received.</p> <p>Domestic Building Design Principles</p> <p>Policy re-worded to acknowledge that “the next phase of Chippenham’s growth could create sizable extensions” to the Town.</p> <p>Members agreed the remaining proposed changes to the policy and the draft responses to Regulation 14 comments received.</p> <p>Architecture and Building Materials</p> <p>Members did not agree to the proposed introduction of a ‘10% limit’ to the amount of brick and render facades in a new development.</p> <p>Members agreed the remaining proposed changes to the policy and the draft responses to Regulation 14 comments received.</p>
59.	<p><u>REPEAT REGULATION 14 CONSULTATION STRATEGY</u></p> <p>Members agreed the ‘Repeat Regulation 14 Consultation Strategy’ document, albeit with some minor changes to the wording of the letter to be sent to stakeholders and the addition of a clear reference to ‘Regulation 14’ added to the poster advertising the Consultation.</p>

60.	<p><u>ITEMS FOR THE NEXT MEETING</u></p> <ul style="list-style-type: none"> To review and agree draft responses to Reg. 14 consultation comments for Housing and Economy policies and to amend the Plan accordingly.
61.	<p><u>DATE/TIME OF NEXT MEETING</u></p> <p>The next meeting of the Steering Group will take place on Tuesday 07 February 2023 at 6:00pm.</p>
	<p>The meeting finished at 7.42 pm</p>