



**CHIPPENHAM
TOWN COUNCIL**
Improving the quality of town life



**CHIPPENHAM
NEIGHBOURHOOD
PLAN**

2 March 2023

To Neighbourhood Plan Steering Group Members:

Clare Cape	Nick Murry (Chair)
John Scragg (Vice-Chair)	Matthew Short
Ross Henning	David Mott
Jack Konynenburg	Steve Perry
Dunstan Westbury	Fiona Williams
Declan Baseley	Robert Giles

Meeting of the Neighbourhood Plan Steering Group

Dear Steering Group Member,

You are invited to attend a meeting of the **Neighbourhood Plan Steering Group** which will be held virtually using the Zoom platform on **Tuesday 7 March 2023** commencing at **6.00 pm**, with a log in time of 5.45pm.

Meeting details will be circulated to Steering Group members only.

Yours faithfully,

Mark Smith MBA LLB (Hons) CMgr FCMI FSLCC
Chief Executive

Agenda

Neighbourhood Plan Steering Group - Tuesday 7 March 2023

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1. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence

2. **DECLARATION OF INTEREST**

All Members of the Steering Group are reminded to declare any pecuniary or non-pecuniary interests they may have, in accordance with the Town Council's latest approved Code of Conduct

3. **MINUTES**

To approve as a correct record and to sign the draft minutes of the meeting held on 7 February 2023

4. **CHAIR'S ANNOUNCEMENTS**

To receive any announcements from the Chair

5. **REPEAT REGULATION 14 CONSULTATION**

To receive a verbal update from the Chair/Head of Planning on progress of the repeat Regulation 14 Consultation

6. **UPDATE FROM WILTSHIRE COUNCIL STRATEGIC PLANNERS**

To receive a verbal update from the Chair/Head of Planning on any feedback received from Wiltshire Council Strategic Planning on revised Neighbourhood Plan

7. **UPDATE ON VIABILITY TESTING OF PLAN**

To receive a verbal update from the Chair/Head of Planning with regards to the viability testing of the Plan being carried out by McBains & Three Dragons

8. **RESPONSES TO ORIGINAL REGULATION 14 COMMENTS & AMENDMENTS TO POLICY T3, VISION & OBJECTIVES AND CHAPTERS 1-3 OF THE DRAFT PLAN**

a) To agree the draft responses made by the Head of Planning to comments received during the Regulation 14 Consultation, as set out in the following spreadsheets (copies attached in email):

- 'Reg. 14 Draft Responses to Stakeholder Comments v.10'

- 'Reg. 14 Draft Response to Public Comments v.9'
 - 'Reg. 14 Draft NPSG changes v.9'
- b) To agree the proposed changes to Policy T3, Vision and Objectives and Chapters 1-3 of the Draft Plan in line with the responses in 8(a), as set out in the document 'Draft Neighbourhood Plan (Amended) (track changes) v.8' (link to document attached in email).

For ease of reference, the key proposed changes are set out in the document 'Key Changes to Draft Policy T3, Vision & Objectives and Ch.1-3' (copy attached in email).

9. **ITEMS FOR THE NEXT MEETING**

- Updates on repeat Reg. 14 Consultation, feedback from Wiltshire Council Strategic Planners, feedback from viability testing

10. **DATE/TIME OF NEXT MEETING**

4 April 2023, 6pm, via Zoom