



**CHIPPENHAM
TOWN COUNCIL**
Improving the quality of town life



**CHIPPENHAM
NEIGHBOURHOOD
PLAN**

2 February 2023

To Neighbourhood Plan Steering Group Members:

Clare Cape	Nick Murry (Chair)
John Scragg (Vice-Chair)	Matthew Short
Ross Henning	David Mott
Jack Konynenburg	Steve Perry
Dunstan Westbury	Fiona Williams
Declan Baseley	Robert Giles

Meeting of the Neighbourhood Plan Steering Group

Dear Steering Group Member,

You are invited to attend a meeting of the **Neighbourhood Plan Steering Group** which will be held virtually using the Zoom platform on **Tuesday 7 February 2023** commencing at **6.00 pm**, with a log in time of 5.45pm.

Meeting details will be circulated to Steering Group members only.

Yours faithfully,

Mark Smith MBA LLB (Hons) CMgr FCMI FSLCC
Chief Executive

Agenda

Neighbourhood Plan Steering Group - Tuesday 7 February 2023

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1. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence

2. **DECLARATION OF INTEREST**

All Members of the Steering Group are reminded to declare any pecuniary or non-pecuniary interests they may have, in accordance with the Town Council's latest approved Code of Conduct

3. **MINUTES**

To approve as a correct record and to sign the draft minutes of the meeting held on 3 January 2023

4. **CHAIR'S ANNOUNCEMENTS**

To receive any announcements from the Chair

5. **MEETING WITH WILTSHIRE COUNCIL LINK OFFICERS**

To receive a verbal update from the Chair/Head of Planning/Planning Consultant on any outcomes from the meeting held with Wiltshire Council Neighbourhood Plan Link Officers on 2nd February 2023.

6. **STRATEGIC ENVIRONMENTAL ASSESSMENT (SEA)**

To note the Environmental Report of the Strategic Environmental Assessment (SEA) carried out to accompany the draft Neighbourhood Plan (copy attached in email)

7. **RESPONSES TO REGULATION 14 COMMENTS & AMENDMENTS TO POLICIES H1-H2 & E1-E2**

a) To agree the draft responses made by the Head of Planning to comments received during the Regulation 14 Consultation, as set out in the following spreadsheets (copies attached in email):

- o 'Reg. 14 Draft Responses to Stakeholder Comments v.9'
- o 'Reg. 14 Draft Response to Public Comments v.8'
- o 'Reg. 14 Draft NPSG changes v.8'

b) To agree the proposed changes to Policies H1-H2 & E1-E2 in line with the responses in 7(a), as set out in the document 'Draft Neighbourhood Plan (Amended) (track changes) v.7' (link to document attached in email).

For ease of reference, the key proposed changes to Policies H1-H2 & E1-E2 are set out in the document 'Key changes to Draft Policies H1-H2 & E1-E2' (copy attached in email).

8. **ITEMS FOR THE NEXT MEETING**

- To review Policy T3 (EV charging)
- To revisit the Vision & Objectives in line with revised policies and to agree any final changes to the draft Plan.

9. **DATE/TIME OF NEXT MEETING**

7 March 2023, 6pm, via Zoom