



CHIPPENHAM TOWN COUNCIL

Improving the quality of town life

Minutes of a meeting of the Neighbourhood Plan Steering Group held virtually using the Zoom platform on Tuesday 6 September 2022 at 6.00 pm.

Steering Group Members Present:

Nick Murry (NM) (Chair) Clare Cape (CC)
John Scragg (JS) (Vice-Chair) Matthew Short (MS)
Ross Henning (RH) David Mott (DM)
Jack Konynenburg (JK) Steve Perry (SP)
Dunstan Westbury (DW) Declan Baseley (DB)
Robert Giles (RG)

Officers Present:

Matt Kirby (MK), Director of Community Services
Andy Conroy (AC), Head of Planning
Alex Cooper (ACo), Democratic Services Officer

Also Present: Andrea Pellegram (AP)

20.	<u>APOLOGIES FOR ABSENCE</u> Apologies for absence were received from Fiona Williams.
21.	<u>DECLARATION OF INTEREST</u> AP declared an interest in an aspect of the green buffer policy due to knowing the owners of Peckingell Farm.
22.	<u>MINUTES</u> The minutes of the meeting held on Tuesday 05 July 2022 were approved as a correct record.
23.	<u>CHAIR'S ANNOUNCEMENTS</u> <ol style="list-style-type: none">1. A Neighbourhood Plan update was included in the latest edition of Talk Chippenham, delivered from 06 September.2. A reply had been received from Wiltshire Council regarding the Brownfield Land Release Fund. This was circulated via email. CC suggested making right preparations for next tranche of funding. AC to check what needs to be done.3. Future Chippenham, HIF bid, work suspended until further notice.4. Wiltshire-wide LCWIP and design guides are currently under consultation. The 16 September deadline has been extended until 26 September.

24.	<p><u>STRATEGIC ENVIRONMENTAL ASSESSMENT (SEA)</u></p> <p>NM and AC commented on the draft scoping report. This has now gone to Wiltshire Council, Environment Agency, Historic England, and Natural England. When this is returned with comments, SEA can go ahead.</p> <p>AP advised that the Steering Group chase responses from statutory consultees.</p>
25.	<p><u>PROPOSED CAPITAL EXPENDITURE 2023/24 ON NEIGHBOURHOOD PLAN</u></p> <p>MK delivered the CAPEX report.</p> <p>Comments on the report are to be fed back, via NM, to the ACL Committee.</p>
26.	<p><u>RESPONSES TO REGULATION 14 COMMENTS & AMENDMENTS TO NEIGHBOURHOOD PLAN GREEN & BLUE INFRASTRUCTURE POLICIES GI1-GI5</u></p> <p>Draft response to comments received during the Regulation 14 Consultation were attached to the agenda for this meeting at Item 7 (a). Proposed changes to policies were attached to the agenda for this meeting at Item 7(d).</p> <p>Policy GI1 - Biodiversity</p> <ul style="list-style-type: none"> • AC provided updates on changes made to the policy. These changes and draft responses to Regulation 14 comments were agreed by the Steering Group. <p>Policy GI2 - Local Green Spaces</p> <ul style="list-style-type: none"> • There were no key changes made to this policy. Steering Group members agreed to the minor policy changes proposed and draft responses to Regulation 14 comments. • ‘Responses to Objections by Landowners in Relation to Proposed LGS Designation’ was agreed by the Steering Group. • CC queried whether urban heat maps could be used to justify designation of Local Green Spaces. AC to investigate further. <p>Policy GI3 - Green Corridors</p> <ul style="list-style-type: none"> • Steering Group members reviewed the map of proposed Green Corridors. AC updated members on changes that have been made. Members requested that the area adjacent to the Chippenham-Calne former railway line be retained as Strategic Green Corridor as originally proposed, where a reduction in size had been recommended. The retention of this green corridor was supported by

	<p>members on the basis that the land in question was not suitable for development regardless of its designation as a green corridor.</p> <ul style="list-style-type: none"> • Members requested that the Chippenham-Calne Strategic Green Corridor be extended to 50m in diameter. • The remaining proposed policy changes and draft responses to Regulation 14 comments were agreed by the Steering Group. <p>Policy GI4 - Trees, Woodlands & Hedgerows</p> <ul style="list-style-type: none"> • The Steering Group discussed whether to delete reference to maintenance of street trees. NM summarised the consensus to retain reference to maintenance in the policy but for the need to get correct wording and suggested AC run this past LPA Arboricultural Officer at the LPA. • The remaining proposed policy changes and draft responses to Regulation 14 comments were agreed by the Steering Group. <p>Policy GI5 - Green Buffers</p> <ul style="list-style-type: none"> • The Steering Group discussed the pros and cons of retaining the Green Buffers Policy. The broad opinion was that it should be retained in some form, if possible. AP advised that she didn't consider this would get through examination as it stands, but would give the policy some further thought. AC/AP to come back to the next Steering Group meeting to present options for policy. AC to send objections to Green Buffers policy to AP for review. • Amendments to this policy and draft responses to Regulation 14 comments deferred for agreement at the next meeting. <p>ACTIONS:</p> <ul style="list-style-type: none"> • AC to investigate further whether urban heat maps could be used to justify designation of Local Green Spaces. • AC to review tree maintenance paragraph from Policy GI4. • AP to review objections to Green Buffers policy and AC/AP come back to the next Steering Group meeting to present options for Policy GI5.
27.	<p><u>ITEMS FOR THE NEXT MEETING</u></p> <ul style="list-style-type: none"> • To review and agree draft responses to Reg. 14 consultation comments on the Town Centre policies, and to agree modifications to the Plan.

28.	<p><u>DATE/TIME OF NEXT MEETING</u></p> <p>The Chair proposed holding the next meeting in person, whilst continuing to hold majority of meetings on-line, which had worked well. With all in agreement, the next meeting is set to take place at the Town Hall, Chippenham on Tuesday 04 October 2022.</p>
	<p>The meeting finished at 7.40 pm</p>