



**CHIPPENHAM
TOWN COUNCIL**
Improving the quality of town life



**CHIPPENHAM
NEIGHBOURHOOD
PLAN**

30 June 2022

To Neighbourhood Plan Steering Group Members:

| | |
|--------------------------|--------------------|
| Clare Cape | Nick Murry (Chair) |
| John Scragg (Vice-Chair) | Matthew Short |
| Ross Henning | David Mott |
| Jack Konynenburg | Steve Perry |
| Dunstan Westbury | Fiona Williams |
| Declan Baseley | Robert Giles |

Meeting of the Neighbourhood Plan Steering Group

Dear Steering Group Member,

You are invited to attend a meeting of the **Neighbourhood Plan Steering Group** which will be held virtually using the Zoom platform on **Tuesday 5 July 2022** commencing at **6.00 pm**, with a log in time of 5.45pm.

Meeting details will be circulated to Steering Group members only.

Yours faithfully,

Mark Smith MBA LLB (Hons) CMgr FCMI FSLCC
Chief Executive

Agenda

Neighbourhood Plan Steering Group - Tuesday 5 July 2022

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1. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence

2. **DECLARATION OF INTEREST**

All Members of the Steering Group are reminded to declare any pecuniary or non-pecuniary interests they may have, in accordance with the Town Council's latest approved Code of Conduct

3. **MINUTES**

To approve as a correct record and to sign the draft minutes of the meeting held on 24 May 2022 (copy attached).

4. **CHAIR'S ANNOUNCEMENTS**

To receive any announcements from the Chair.

5. **WALPA UPDATE**

To receive an update from the Chair/Head of Planning on recent WALPA actions.

6. **STRATEGIC ENVIRONMENTAL ASSESSMENT (SEA)**

To receive an update from the Chair/Head of Planning on current progress.

7. **RESPONSES TO REGULATION 14 COMMENTS & AMENDMENTS TO NEIGHBOURHOOD PLAN**

- a) To agree, or amend, draft responses made by the Head of Planning to consultation comments received during the Regulation 14 Consultation, as set out in the following spreadsheets (copies attached in email):
 - 'Reg 14 Draft Responses to Public Comments v.3'
 - 'Reg 14 Draft Responses to Stakeholder Comments v.3'
 - 'Reg 14 Draft NPSG changes v.2'
- b) To agree, or amend, the proposed changes to the Neighbourhood Plan in line with the responses in 9(a), as set out in the document 'Draft Neighbourhood Plan (Amended) (track changes) v.2' (link to document attached in email).

8. **ITEMS FOR THE NEXT MEETING**

- To review and agree draft responses to Reg 14 consultation comments, and to agree modifications to Plan documents.

9. **DATE/TIME OF NEXT MEETING**

Tuesday 02 August 2022, 6pm, via Zoom