



31 March 2022

To Steering Group Members:

Cllr Declan Baseley	Ross Henning
Cllr Clare Cape	Jack Konynenburg
Cllr Robert Giles	David Mott
Cllr Nick Murry (Chair)	Steve Perry
Cllr John Scragg	Dunstan Westbury
Cllr Matthew Short	Fiona Williams

Meeting of the Neighbourhood Plan Steering Group

Dear Steering Group Member,

You are invited to attend a meeting of the **Neighbourhood Plan Steering Group** which will be **held remotely** via Zoom on **5 April 2022** commencing at **6pm**, with a log in time of **5.45pm**.

The meeting can be accessed by the following link, or ID and password:

Yours faithfully,

Andy Conroy
Head of Planning

Agenda

Neighbourhood Plan Steering Group Meeting - 5 April 2022, 6pm, Remote Meeting
(via Zoom)

1.	<u>APOLOGIES FOR ABSENCE</u>
2.	<u>DECLARATION OF INTEREST</u> All Members of the Steering Group are reminded to declare any pecuniary or non-pecuniary interests they may have, in accordance with the Town Council's latest approved Code of Conduct
3.	<u>MINUTES</u> To approve as a correct record and to sign the draft minutes of the meeting held on 1 February 2022 (copy attached)
4.	<u>CHAIR'S ANNOUNCEMENTS</u>
5.	<u>WALPA UPDATE</u> Chair/Head of Planning to update Steering Group Members on recent WALPA actions.
6.	<u>FEEDBACK ON REGULATION 14 CONSULTATION</u> Head of Planning and Steering Group Members to update on: <ul style="list-style-type: none">• Total no. of consultation comments received to date• Presentations made to groups/boards during Regulation 14 consultation and any future presentations planned• Any issues arising from Regulation 14 Consultation
7.	<u>NEIGHBOURHOOD PLAN TIMELINE</u> Head of Planning to share the current timeline with Steering Group Members.
8.	<u>PROTOCOL FOR SHARING, PROCESSING AND RESPONDING TO REGULATION 14 CONSULTATION COMMENTS</u> To agree, or suggest amendments to, the Protocol for Sharing, Processing and Responding to Regulation 14 Consultation Comments from the Head of Planning.
9.	<u>ITEMS FOR NEXT MEETING</u> <ul style="list-style-type: none">• Review summary report by Community First Wiltshire of consultation comments• Review and agree draft responses to first batch of consultation comments, and agree modifications to Plan documents
10.	<u>DATE/TIME OF NEXT MEETING</u> 3 May 2022, 6pm, via Zoom