



30 September 2021

To Steering Group Members:

Cllr Clare Cape	Ross Henning
Cllr Robert Giles	Jack Konynenburg
Cllr Nick Murry (Chairman)	David Mott
Cllr Mary Norton	Steve Perry
Cllr John Scragg	Dunstan Westbury
Cllr Matthew Short	Fiona Williams

Meeting of the Neighbourhood Plan Steering Group

Dear Steering Group Member,

You are invited to attend a meeting of the **Neighbourhood Plan Steering Group** which will be **held remotely** via Zoom on **5 October 2021** commencing at **6pm**, with a log in time of **5.45pm**.

Yours faithfully,

Andy Conroy
Head of Planning

Agenda

Neighbourhood Plan Steering Group Meeting - 5 October 2021, 6pm, Remote Meeting (via Zoom)

1.	<u>APOLOGIES FOR ABSENCE</u>
2.	<u>DECLARATION OF INTEREST</u> All Members of the Steering Group are reminded to declare any pecuniary or non-pecuniary interests they may have, in accordance with the Town Council's latest approved Code of Conduct
3.	<u>MINUTES</u> To approve as a correct record and to sign the draft minutes of the meeting held on 7 September 2021 (copy attached)
4.	<u>CHAIRMAN'S ANNOUNCEMENTS</u>
5.	<u>WALPA UPDATE</u> Chairman/Planning Officer to update Steering Group Members on recent WALPA actions
6.	<u>REVISIONS TO DRAFT PLAN</u> a) To agree revisions to the Draft Neighbourhood Plan (Version 9) made by the Head of Planning. Main changes to the Plan include: <ul style="list-style-type: none">• Supporting text to Policy T1 (cycle paths) updated following comments by Cycle Network Development Group:<ul style="list-style-type: none">○ Table 9.1 high-priority scheme descriptors updated, to move away from shared use (or justify its inclusion if it is advocated)○ Changed wording from the term 'cyclists' to 'people cycling'• NPPF 2019 paragraph references updated to NPPF 2021 paragraph references• Final paragraph of Executive Summary revised to alter tone• Policy SCC3 amended to remove reference to use of BMV land unless there are exceptional social, economic or environmental benefits arising as a result of the development• Insertion of OS Maps - Figures 1.1, 6.1, 6.2, 8.1, 8.6 & 9.1 Links to clean and track changes versions of the document below: b) To agree revisions to Annexe 2 - Conservation Area Character Appraisal (Version 3) which have been made by the Head of Planning and Jack Konynenburg. These include numerous text revisions to all chapters and replacement of all old photographs with new. Links to clean and track changes versions of the document below: c) To agree revisions to Annexe 1 - Chippenham Design Guide (Version 6) in respect of updated NPPF 2021 paragraph references and addition of Paragraph 3 pertaining to the National Design Guide, which have been made by the Head of Planning.

	Links to clean and track changes versions of the document below:
7.	<p><u>OUTSTANDING ITEMS FOR NEIGHBOURHOOD PLAN DOCUMENTS</u></p> <p>To note and action the outstanding items which need to be resolved in order to progress the Neighbourhood Plan documents, as set out in the Outstanding Items for Neighbourhood Plan Documents Report (copy attached)</p>
8.	<p><u>OUTSTANDING ITEMS FOR REGULATION 14 CONSULTATION</u></p> <p>To note and action the outstanding items which need to be resolved in order to progress to Regulation 14 public consultation, as set out in the Outstanding Items for Regulation 14 Public Consultation Report (copy attached)</p>
9.	<p><u>ITEMS FOR NEXT MEETING</u></p> <ul style="list-style-type: none"> • Revisions to draft version of Plan and/or Annexes • Report back on Outstanding Items for Neighbourhood Plan documents • Report back on Outstanding Items for Reg. 14 Consultation
10.	<p><u>DATE/TIME OF NEXT MEETING</u></p> <p>5 October 2021, 6pm, via Zoom</p>