



1 July 2021

To Steering Group Members:

Cllr Clare Cape	Ross Henning
Cllr Robert Giles	Jack Konynenburg
Cllr Nick Murry (Chairman)	David Mott
Cllr Mary Norton	Steve Perry
Cllr John Scragg	Dunstan Westbury
Cllr Matthew Short	Fiona Williams

Meeting of the Neighbourhood Plan Steering Group

Dear Steering Group Member,

You are invited to attend a meeting of the **Neighbourhood Plan Steering Group** which will be **held remotely** via Zoom on **6 July 2021** commencing at **6pm**, with a log in time of **5.45pm**.

Yours faithfully,

Andy Conroy
Planning Officer

Agenda

Neighbourhood Plan Steering Group Meeting - 6 July 2021, 6pm, Remote Meeting (via Zoom)

1.	<u>APOLOGIES FOR ABSENCE</u>
2.	<u>DECLARATION OF INTEREST</u> All Members of the Steering Group are reminded to declare any pecuniary or non-pecuniary interests they may have, in accordance with the Town Council's latest approved Code of Conduct
3.	<u>PROTOCOL FOR VIRTUAL MEETINGS OF THE NPSG</u> To note, and to apply, the Protocol to this virtual meeting (copy attached)
4.	<u>MINUTES</u> To approve as a correct record and to sign the draft minutes of the meeting held on 1 June 2021 (copy attached)
5.	<u>CHAIRMAN'S ANNOUNCEMENTS</u>
6.	<u>WALPA UPDATE</u> Chairman/Planning Officer to update Steering Group Members on recent WALPA actions
7.	<u>REVISIONS TO DRAFT PLAN</u> To agree changes to the Draft Neighbourhood Plan (Version 6), which has been revised by the Planning Officer. Main changes to the Plan include: <ul style="list-style-type: none">• References to Town Council Ecological Emergency declaration• Minor modifications to Sustainability & Climate Change Intro and Net Zero Carbon policy and supporting text• References to Building for Life added to Housing Design policy and supporting text• Relocation of Fig 8.2 - Constraints and Opportunities Map to Bath Rd Car Park/Bridge Centre Site Topic Paper• Photos and supporting text added to Provision and Enhancement of Cycle Paths• Photos added for Circular Economy and Net Zero Carbon policies Links to clean and track changes versions of the document are below:
8.	<u>OUTSTANDING ITEMS FOR NEIGHBOURHOOD PLAN DOCUMENTS</u> To note and action the outstanding items which need to be resolved in order to progress the Neighbourhood Plan documents, as set out in the Outstanding Items for Neighbourhood Plan Documents Report (copy attached)
9.	<u>REGULATION 14 PUBLIC QUESTIONNAIRE</u> To agree the questions and text to be used as set out in the Regulation 14 Public Questionnaire Text & Questions report (copy attached)

10.	<p><u>OUTSTANDING ITEMS FOR REGULATION 14 CONSULTATION</u></p> <p>To note and action the outstanding items which need to be resolved in order to progress to Regulation 14 public consultation, as set out in the Outstanding Items for Regulation 14 Public Consultation Report (copy attached)</p> <p>To receive a report from the Head of Communications and Customer Services regarding quotes received for the proposed public video for Regulation 14 consultation (copy attached)</p>
11.	<p><u>ITEMS FOR NEXT MEETING</u></p> <ul style="list-style-type: none"> • Report back on Outstanding Items for Neighbourhood Plan documents • Report back on Outstanding Items for Reg. 14 Consultation
12.	<p><u>DATE/TIME OF NEXT MEETING</u></p> <p>3 August 2021, 6pm</p>