



1 April 2021

To Steering Group Members:

Cllr Clare Cape	Ross Henning
Cllr Ruth Lloyd	Jack Konynenburg
Cllr Nick Murry (Chairman)	David Mott
Cllr Mary Norton	Steve Perry
Cllr John Scragg	Dunstan Westbury
Cllr Sandie Webb	Fiona Williams

Meeting of the Neighbourhood Plan Steering Group

Dear Steering Group Member,

You are invited to attend a meeting of the **Neighbourhood Plan Steering Group** which will be **held remotely** via Zoom on **6 April 2021** commencing at **6pm**, with a log in time of **5.45pm**.

The meeting can be accessed by the following link, or ID and password:

Yours faithfully,

Andy Conroy
Planning Officer

Agenda

**Neighbourhood Plan Steering Group Meeting - 6 April 2021, 6pm, Remote Meeting
(via Zoom)**

1.	<p><u>APOLOGIES FOR ABSENCE</u></p>
2.	<p><u>DECLARATION OF INTEREST</u></p> <p>All Members of the Steering Group are reminded to declare any pecuniary or non-pecuniary interests they may have, in accordance with the Town Council’s latest approved Code of Conduct</p>
3.	<p><u>PROTOCOL FOR VIRTUAL MEETINGS OF THE NPSG</u></p> <p>To note, and to apply, the Protocol to this virtual meeting (copy attached)</p>
4.	<p><u>MINUTES</u></p> <p>To approve as a correct record and to sign the draft minutes of the meeting held on 2 March 2021 (copy attached)</p>
5.	<p><u>CHAIRMAN’S ANNOUNCEMENTS</u></p>
6.	<p><u>WALPA UPDATE</u></p> <p>Chairman/Planning Officer to update Steering Group Members on recent WALPA actions</p>
7.	<p><u>COMMENTS ON VERSION 4 OF DRAFT PLAN</u></p> <p>To provide any comments on Version 4 of the Draft Neighbourhood Plan & Annexes 1-3, which have been revised as per amendments suggested by the Steering Group, the Planning Consultant and the Planning Officer to Version 3:</p> <p>Notable changes to the Plan for the Steering Group to consider include:</p> <ul style="list-style-type: none"> • Revisions to Sustainability & Climate Change Introduction and Net Zero Carbon supporting text and policy to reflect comments from CSE • Revisions to Sustainable Building Construction supporting text and policy to reflect comments from Nick Hodges • Photographs added to Preparing the Plan, Green Infrastructure and Transport Chapters • References to Preliminary Ecological Appraisal of River Avon by WWT made in supporting text to Biodiversity, Green Corridors and River Green Corridor Masterplan policy and Figure 8.3 <p>Links to clean and track changes versions of each document below:</p> <p>Notable changes to the Chippenham Design Guide for the Steering Group to consider include:</p> <ul style="list-style-type: none"> • Explanation as to why the three estates were chosen for housing design workshop added to Existing Housing Development in Chippenham section • Explanation of what a ‘radiating’ network might look like in terms of urban morphology, accompanied with figures, added to Masterplanning, Site Layout and General Design Principles section • Explanation of what a ‘radiating’ network might look like in terms of transport, accompanied with figure, added to Sustainable Transport section

	<ul style="list-style-type: none"> • Para 25 deleted and consolidated in single Paragraph 66 on ‘rat running’ and road design to reduce speed • Para 82 revised to remove reference to hierarchy of solar panels <p>Notable changes to the Shopfront Design Guide for the Steering Group to consider include:</p> <ul style="list-style-type: none"> • New photographs and captions added
8.	<p><u>OUTSTANDING ITEMS FOR NEIGHBOURHOOD PLAN</u></p> <p>To note and action the outstanding items which need to be resolved in order to progress the Neighbourhood Plan, as set out in the Outstanding Items Report (copy attached)</p>
9.	<p><u>OUTLINE STRATEGY FOR REGULATION 14 CONSULTATION</u></p> <p>To approve, or amend, the outline strategy for Regulation 14 public consultation as set out in Appendix 3 of the Communication and Engagement Strategy (copy attached)</p>
10.	<p><u>LOCAL GREEN SPACE ADDITION</u></p> <p>To consider for approval an addition, or enlargement, of proposed Local Green Space (LGS) of the field to the north of Hardens Mead and south of River Avon, as per the public request submission (copies attached)</p> <p>If minded to approve there are several options in terms of possible LGS area: Option 1 (original submission) Option 2 (revised submission) Option 3 (Planning Officer suggestion)</p> <p>The recommendation is that the proposed ‘Baydons Meadow, Baydons Wood & Long Close’ LGS be extended to cover the area shown in Option 3 as this would best fulfil Para. 100 NPPF criteria on LGS Designation</p>
11.	<p><u>ITEMS FOR NEXT MEETING</u></p> <ul style="list-style-type: none"> • Update on meeting with Wiltshire Planners • Updates on commissioning Wiltshire Community First & Ice House Design • Report back on Outstanding Items
12.	<p><u>DATE/TIME OF NEXT MEETING</u></p> <p>4 May 2021, 6pm, Remote meeting</p>