



25 February 2021

To Steering Group Members:

Cllr Clare Cape	Ross Henning
Cllr Ruth Lloyd	Jack Konynenburg
Cllr Nick Murry (Chairman)	David Mott
Cllr Mary Norton	Steve Perry
Cllr John Scragg	Dunstan Westbury
Cllr Sandie Webb	Fiona Williams

Meeting of the Neighbourhood Plan Steering Group

Dear Steering Group Member,

You are invited to attend a meeting of the **Neighbourhood Plan Steering Group** which will be **held remotely** via Zoom on **2 March 2021** commencing at **6pm**, with a log in time of **5.45pm**.

The meeting can be accessed by the following link, or ID and password:

Yours faithfully,

Andy Conroy  
Planning Officer

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# Agenda

Neighbourhood Plan Steering Group Meeting - 2 March 2021, 6pm, Remote Meeting  
(via Zoom)

1.	<b><u>APOLOGIES FOR ABSENCE</u></b>
2.	<b><u>DECLARATION OF INTEREST</u></b> All Members of the Steering Group are reminded to declare any pecuniary or non-pecuniary interests they may have, in accordance with the Town Council's latest approved Code of Conduct
3.	<b><u>PROTOCOL FOR VIRTUAL MEETINGS OF THE NPSG</u></b> To note, and to apply, the Protocol to this virtual meeting (copy attached)
4.	<b><u>MINUTES</u></b> To approve as a correct record and to sign the draft minutes of the meeting held on 2 February 2021 (copy attached)
5.	<b><u>CHAIRMAN'S ANNOUNCEMENTS</u></b>
6.	<b><u>WALPA UPDATE</u></b> Chairman/Planning Officer to update Steering Group Members on recent WALPA actions
7.	<b><u>COMMENTS ON VERSION 3 OF DRAFT PLAN</u></b> To provide any comments on Version 3 of the Draft Neighbourhood Plan & Annexes 1-3, which have been revised as per amendments suggested by the Steering Group, the Planning Consultant and the Planning Officer to Version 2:  Notable additions/changes for the Steering Group to consider include: <ul style="list-style-type: none"><li>• Addition of Energy Hierarchy and explanation to Sustainability &amp; Climate Change Introduction</li><li>• Update of Policy SCC1 Net Zero Carbon Development to reflect Government response to Future Homes Standard consultation</li><li>• Addition of Policy GI5 Green Buffers</li><li>• Update of document to reflect latest proposed Wiltshire Local Plan Review housing/employment figures</li><li>• Addition of town centre boundary map/definition and update to reflect Wiltshire Retail and Town Centres Study in Town Centre Introduction section</li><li>• Replacement of primary/secondary frontages with Primary Shopping Area in Policy TC7 Residential Uses in the Town Centre</li></ul> Click links to clean and track changes versions of each document below:
8.	<b><u>OUTSTANDING ITEMS FOR NEIGHBOURHOOD PLAN</u></b> To note and action the outstanding items which need to be resolved in order to progress the Neighbourhood Plan, as set out in the Outstanding Items Report (copy attached)

9.	<p><b><u>STAKEHOLDER LIAISON</u></b></p> <p>To approve the strategy for stakeholder liaison on the Neighbourhood Plan prior to Regulation 14 public consultation, as set out in the Stakeholder Liaison Report (copy attached)</p>
10.	<p><b><u>ITEMS FOR NEXT MEETING</u></b></p> <ul style="list-style-type: none"> <li>• Agree a strategy for undertaking Regulation 14 Consultation (update to Communication &amp; Engagement Strategy)</li> </ul>
11.	<p><b><u>DATE/TIME OF NEXT MEETING</u></b></p> <p>6 April 2021, 6pm, Remote meeting</p>