



26 November 2020

To Steering Group Members:

Cllr Clare Cape	Ross Henning
Cllr Ruth Lloyd	Jack Konynenburg
Cllr Nick Murry (Chairman)	David Mott
Cllr Mary Norton	Steve Perry
Cllr John Scragg	Dunstan Westbury
Cllr Sandie Webb	Fiona Williams

Meeting of the Neighbourhood Plan Steering Group

Dear Steering Group Member,

You are invited to attend a meeting of the **Neighbourhood Plan Steering Group** which will be **held remotely** via Zoom on **1 December 2020** commencing at **6pm**, with a log in time of **5.45pm**.

The meeting can be accessed by the following link, or ID and password:

<https://zoom.us/j/99522141224?pwd=VkZkbmxyZFdsT1k2ZGI3UGRWS2NDdz09>

Meeting ID: 995 2214 1224

Passcode: 267145

Yours faithfully,

Andy Conroy
Planning Officer

Agenda

Neighbourhood Plan Steering Group Meeting - 1 December 2020, 6pm, Remote Meeting (via Zoom)

1.	<u>APOLOGIES FOR ABSENCE</u>
2.	<u>DECLARATION OF INTEREST</u> All Members of the Steering Group are reminded to declare any pecuniary or non-pecuniary interests they may have, in accordance with the Town Council's latest approved Code of Conduct
3.	<u>PROTOCOL FOR VIRTUAL MEETINGS OF THE NPSG</u> To note, and to apply, the Protocol to this virtual meeting (copy attached)
4.	<u>MINUTES</u> To approve as a correct record and to sign the draft minutes of the meetings held on 3 November 2020 (copy attached)
5.	<u>CHAIRMAN'S ANNOUNCEMENTS</u>
6.	<u>NEXT STEPS</u> Planning Officer to provide verbal update on outcome of meeting with CTC Corporate Management Team in respect of options to progress Plan through 2021 election period/purdah and Reg. 14 Consultation
7.	<u>POLICY PLANNER</u> To note the updated Policy Planner
8.	<u>DRAFT POLICIES REVIEW</u> To agree in principle or recommend adjustments to the following draft policy: <ul style="list-style-type: none">• 8.1 Business Incubator Units To agree in principle or recommend adjustments to each draft policy/item (which have been amended and brought back to SG Members at their request): <ul style="list-style-type: none">• 8.2 - Chippenham Design Guide• 8.3 - Green Corridors Map
9.	<u>ITEMS FOR NEXT MEETING</u> <ul style="list-style-type: none">• Review comments on first draft version of Plan

10.	<u>DATE/TIME OF NEXT MEETING</u> 5 January 2021, 6pm, Remote meeting
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