



30 July 2020

To Steering Group Members:

Cllr Clare Cape	Ross Henning
Cllr Ruth Lloyd	Jack Konynenburg
Cllr Nick Murry (Chairman)	Steve Perry
Cllr Mary Norton	Dunstan Westbury
Cllr John Scragg	
Cllr Sandie Webb	

Meeting of the Neighbourhood Plan Steering Group

Dear Steering Group Member,

You are invited to attend a meeting of the **Neighbourhood Plan Steering Group** which will be **held remotely** via Zoom on **4 August 2020** commencing at **6pm**, with a log in time of **5.45pm**.

The meeting can be accessed by the following link, or ID and password:

<https://us02web.zoom.us/j/3570324643?pwd=b0U0Nm00eENNSWJub0lHZ1ZWaHFVZz09>

Meeting ID: 357 032 4643

Passcode: 768456

Yours faithfully,

Andy Conroy
Planning Officer

Agenda

Neighbourhood Plan Steering Group Meeting - 4 August 2020, 6pm, Remote Meeting
(via Zoom)

1.	<u>APOLOGIES FOR ABSENCE</u>
2.	<u>DECLARATION OF INTEREST</u> All Members of the Steering Group are reminded to declare any pecuniary or non-pecuniary interests they may have, in accordance with the Town Council's latest approved Code of Conduct
3.	<u>PROTOCOL FOR PILOT VIRTUAL MEETINGS OF THE NPSG</u> To note, and to apply, the Protocol to this virtual meeting (copy attached)
4.	<u>MINUTES</u> To approve as a correct record and to sign the draft minutes of the meetings held on 2 June 2020 and 7 July 2020 (copies attached)
5.	<u>CHAIRMAN'S ANNOUNCEMENTS</u>
6.	<u>TOPIC GROUP ISSUES</u> Topic Group Chairs to make Steering Group aware of any notable issues arising from their July Topic Group meetings
7.	<u>POLICY PLANNER</u> Planning Officer to share updated Policy Planner with Steering Group
8.	<u>DRAFT POLICIES REVIEW</u> Steering Group to review, then agree or recommend adjustments to each draft policy 8.1 - Housing Design <ul style="list-style-type: none">• 8.1.1 - Chippenham Design Code• 8.1.2 - Housing Design Evidence Paper 8.2 - Electric Vehicle Charging 8.3 - Carbon Neutral Development 8.4 - Sustainable Construction for Commercial Development 8.5 - Access to Public Transport 8.6 - Circular Economy

	8.7 - Bridge Centre/Bath Road Car Park Masterplan 8.8 - Renewable Energy
8.	<u>ITEMS FOR NEXT MEETING</u> <ul style="list-style-type: none">• Review new Topic Group proformas/draft policies
9.	<u>DATE/TIME OF NEXT MEETING</u> 1 September 2020, 6pm, Remote meeting