



2 July 2020

To Steering Group Members:

Cllr Clare Cape	Ross Henning
Cllr Ruth Lloyd	Jack Konynenburg
Cllr Nick Murry (Chairman)	Steve Perry
Cllr John Scragg	Dunstan Westbury
Cllr Sandie Webb	

Meeting of the Neighbourhood Plan Steering Group

Dear Steering Group Member,

You are invited to attend a meeting of the **Neighbourhood Plan Steering Group** which will be **held remotely** via Zoom on **7 July 2020** commencing at **6pm**, with a log in time of **5.45pm**.

Yours faithfully,

Andy Conroy
Planning Officer

Agenda

Neighbourhood Plan Steering Group Meeting - 7 July 2020, 6pm, Remote Meeting (via Zoom)

1.	<u>APOLOGIES FOR ABSENCE</u>
2.	<u>DECLARATION OF INTEREST</u> All Members of the Steering Group are reminded to declare any pecuniary or non-pecuniary interests they may have, in accordance with the Town Council's latest approved Code of Conduct
3.	<u>PROTOCOL FOR VIRTUAL MEETINGS OF THE NPSG</u> All Members of the Steering Group are reminded to apply the Protocol for Virtual Meetings of the NPSG to this meeting
4.	<u>CHAIRMAN'S ANNOUNCEMENTS</u>
5.	<u>ACTIONS FROM TOPIC GROUP MEETINGS</u> For each Topic Group in turn: <ul style="list-style-type: none">• TG Chairmen to present updates for their TG and feed-back on any actions arising from their June Topic Group meeting(s)• SG Members to provide recommendations on the overall direction and rate of progress of the topic if required• TG Chairmen to confirm time/date for next TG Meeting if required
6.	<u>DRAFT POLICIES REVIEW</u> <ul style="list-style-type: none">▪ Planning Officer to share Policy Planner with SG▪ SG to review, then agree or recommend adjustments to each draft policy 6.1 - Local Green Space <ul style="list-style-type: none">▪ 6.1.1 - Local Green Space Audit Tool▪ 6.6.2 - Local Green Space Assessment Tool▪ 6.6.3 - Local Green Space Designations Map 6.2 - Biodiversity
	6.3 - Community Infrastructure
	6.4 - Residential Uses Above Shops
	6.5 - Housing Mix
	6.6 - Housing Design

	<ul style="list-style-type: none"> ▪ 6.6.1 - Chippenham Design Code for Major Development ▪ 6.6.2 - Housing Design Evidence Paper <p>6.7 - Cycle Paths</p> <p>6.8 - Electric Vehicle Charging</p> <p>6.9 - Sustainable Construction for Commercial Development</p>
7.	<p><u>GIS</u></p> <ul style="list-style-type: none"> • SG Members to agree solution for spatial referencing based on Options For Spatial Referencing Report
8.	<p><u>ITEMS FOR NEXT MEETING</u></p> <ul style="list-style-type: none"> • Report back on actions from any July TG Meetings • Review second batch of TG proformas/draft policies
9.	<p><u>DATE/TIME OF NEXT MEETING</u></p> <p>4 August 2020, 6pm, Remote meeting</p>