



28 May 2020

To Steering Group Members:

Cllr Clare Cape	Ross Henning
Cllr Ruth Lloyd	Jack Konynenburg
Cllr Nick Murry (Chairman)	Steve Perry
Cllr John Scragg	Dunstan Westbury
Cllr Sandie Webb	

Meeting of the Neighbourhood Plan Steering Group

Dear Steering Group Member,

You are invited to attend a meeting of the **Neighbourhood Plan Steering Group** which will be **held remotely** via Zoom on **2 June 2020** commencing at **6pm**, with a log in time of **5.45pm**

Yours faithfully,

Andy Conroy
Planning Officer

Agenda

Neighbourhood Plan Steering Group Meeting - 2 June 2020, 6pm, Remote Meeting (via Zoom)

1.	<u>APOLOGIES FOR ABSENCE</u>
2.	<u>DECLARATION OF INTEREST</u> All Members of the Steering Group are reminded to declare any pecuniary or non-pecuniary interests they may have, in accordance with the Town Council's latest approved Code of Conduct
3.	<u>PROTOCOL FOR PILOT VIRTUAL MEETINGS OF THE NPSG</u> To note, and to apply, the Protocol to this virtual meeting (copy attached)
4.	<u>MINUTES</u> To approve as a correct record and to sign the draft minutes of the meeting held on 3 March 2020 (copy attached)
5.	<u>CHAIRMAN'S ANNOUNCEMENTS</u>
6.	<u>FEEDBACK FROM WILTSHIRE COUNCIL PLANNERS</u> Chairman/Planning Officer/Planning Consultant to update Members on the following discussions with Wiltshire Council Planners since March: <ul style="list-style-type: none">• Wiltshire Council Green Infrastructure Survey• Changes to Local Plan Review Timetable• Statement of Common Ground for Local Plan
7.	<u>TOPIC GROUP UPDATES</u> TG Chairmen to update Members on any developments that have occurred since March SG Meeting in relation to their Topic Group
8.	<u>SURVEY RESULTS</u> To discuss Community Survey, and the other user surveys, in general e.g. response rate, profile of respondents, publicising of survey, influence of Covid-19 etc. Chairman to reflect on Community Survey Summary of Findings (copy attached) TG Chairmen to highlight any other key points of interest not covered in Summary of Findings that they wish to share with Members Other points for discussion: <ul style="list-style-type: none">• Were there any surprises in terms of issues raised?• Were there any new issues that need to be considered?• Has the impact of Covid-19 brought any new issues to the fore or made some more prominent?

9.	<p><u>PROJECT TIMELINE & NEXT STEPS</u></p> <p>Planning Officer to remind Members of the agreed project timeline, and update as to whether Covid-19 has affected this (copy attached).</p> <p>To agree, or amend, the Framework for Next Steps flowchart as presented by the Planning Officer (copy attached)</p>
10.	<p><u>ITEMS FOR NEXT MEETING</u></p> <ul style="list-style-type: none"> • Report back on actions from TG Meetings • Scrutinise TG draft proformas and policies
11.	<p><u>DATE/TIME OF NEXT MEETING</u></p> <p>7 July 2020, 6pm, Remote meeting</p>