



31 August 2021

To Steering Group Members:

Cllr Clare Cape	Ross Henning
Cllr Robert Giles	Jack Konynenburg
Cllr Nick Murry (Chairman)	David Mott
Cllr Mary Norton	Steve Perry
Cllr John Scragg	Dunstan Westbury
Cllr Matthew Short	Fiona Williams

Meeting of the Neighbourhood Plan Steering Group

Dear Steering Group Member,

You are invited to attend a meeting of the **Neighbourhood Plan Steering Group** which will be **held remotely** via Zoom on **7 September 2021** commencing at **6pm**, with a log in time of **5.45pm**.

The meeting can be accessed by the following link, or ID and password:

Yours faithfully,

Andy Conroy
Head of Planning

Agenda

Neighbourhood Plan Steering Group Meeting - 7 September 2021, 6pm, Remote Meeting (via Zoom)

1.	<u>APOLOGIES FOR ABSENCE</u>
2.	<u>DECLARATION OF INTEREST</u> All Members of the Steering Group are reminded to declare any pecuniary or non-pecuniary interests they may have, in accordance with the Town Council's latest approved Code of Conduct
3.	<u>PROTOCOL FOR VIRTUAL MEETINGS OF THE NPSG</u> To note, and to apply, the Protocol to this virtual meeting (copy attached)
4.	<u>MINUTES</u> To approve as a correct record and to sign the draft minutes of the meeting held on 3 August 2021 (copy attached)
5.	<u>CHAIRMAN'S ANNOUNCEMENTS</u>
6.	<u>WALPA UPDATE AND REVISIONS TO NPPF</u> Chairman/Planning Officer to update Steering Group Members on recent WALPA actions and revisions to NPPF
7.	<u>PLANNING FOR CAPITAL EXPENDITURE AND USE OF CIL INCOME</u> To receive a report from the Director of Community Services, and provide feedback upon the proposed Capital Expenditure within the draft 5-Year Medium Term Financial Plan (MTFP) including the Capital Expenditure Budget for 2022/23 relevant to the Group (copy attached).
8.	<u>REVISIONS TO DRAFT PLAN</u> To agree changes to the Draft Neighbourhood Plan (Version 8), which has been revised by the Head of Planning. Main changes to the Plan include: <ul style="list-style-type: none">• Revisions to SCC3 Standalone Renewable Energy: incorporating suggestions made by SFW and updating references to most recent/relevant; adding reference to need for screening with native hedging or trees; not developing on BMV agricultural land unless there are exceptional social, economic or environmental benefits arising as a result of the development; ground mounted solar should demonstrate that agricultural use will continue and/or biodiversity improvements around arrays• Addition of reference to impact on historic environment in supporting text for TC1 Bath Road Car Park & Bridge Centre Site and TC2 River-Green Corridor Masterplan• Addition of bungalow photo to H1 Housing Mix Links to clean and track changes versions of the document to follow by email.

9.	<p><u>OUTSTANDING ITEMS FOR NEIGHBOURHOOD PLAN DOCUMENTS</u></p> <p>To note and action the outstanding items which need to be resolved in order to progress the Neighbourhood Plan documents, as set out in the Outstanding Items for Neighbourhood Plan Documents Report (copy attached)</p>
10.	<p><u>OUTSTANDING ITEMS FOR REGULATION 14 CONSULTATION</u></p> <p>To note and action the outstanding items which need to be resolved in order to progress to Regulation 14 public consultation, as set out in the Outstanding Items for Regulation 14 Public Consultation Report (copy attached)</p> <p>To discuss the following items related to the Regulation 14 consultation:</p> <ul style="list-style-type: none"> • Video update • Notification letters to landowners/businesses prior to Reg. 14 consultation • Talk Chippenham update
11.	<p><u>ITEMS FOR NEXT MEETING</u></p> <ul style="list-style-type: none"> • Report back on Outstanding Items for Neighbourhood Plan documents • Report back on Outstanding Items for Reg. 14 Consultation
12.	<p><u>DATE/TIME OF NEXT MEETING</u></p> <p>5 October 2021, 6pm</p>