



28 January 2021

To Steering Group Members:

Cllr Clare Cape	Ross Henning
Cllr Ruth Lloyd	Jack Konynenburg
Cllr Nick Murry (Chairman)	David Mott
Cllr Mary Norton	Steve Perry
Cllr John Scragg	Dunstan Westbury
Cllr Sandie Webb	Fiona Williams

Meeting of the Neighbourhood Plan Steering Group

Dear Steering Group Member,

You are invited to attend a meeting of the **Neighbourhood Plan Steering Group** which will be **held remotely** via Zoom on **2 February 2021** commencing at **6pm**, with a log in time of **5.45pm**.

The meeting can be accessed by the following link, or ID and password:

Yours faithfully,

Andy Conroy
Planning Officer

Agenda

Neighbourhood Plan Steering Group Meeting - 2 February 2021, 6pm, Remote Meeting (via Zoom)

1.	<u>APOLOGIES FOR ABSENCE</u>
2.	<u>DECLARATION OF INTEREST</u> All Members of the Steering Group are reminded to declare any pecuniary or non-pecuniary interests they may have, in accordance with the Town Council's latest approved Code of Conduct
3.	<u>PROTOCOL FOR VIRTUAL MEETINGS OF THE NPSG</u> To note, and to apply, the Protocol to this virtual meeting (copy attached)
4.	<u>MINUTES</u> To approve as a correct record and to sign the draft minutes of the meeting held on 5 January 2021 (copy attached)
5.	<u>CHAIRMAN'S ANNOUNCEMENTS</u>
6.	<u>WALPA UPDATE</u> Chairman/Planning Officer to update Steering Group Members on recent WALPA meetings
7.	<u>GREEN BUFFER POLICY</u> To approve, or suggest amendments to, the proposed Green Buffer policy (copy attached)
8.	<u>COMMENTS ON VERSION 2 OF DRAFT PLAN</u> To provide any comments on Version 2 of the Draft Neighbourhood Plan & Annexe 1 (Chippenham Design Guide) (which have been revised as per the amendments suggested by the Steering Group to Version 1, plus Planning Officer amendments): Notable additions/changes for the Steering Group to consider include: <ul style="list-style-type: none">• Text for Section 12 - Developer Contributions• Revision to Policy TC7 - Residential Uses in the Town Centre
9.	<u>TIMELINE/PROCESS FOR LOCAL PLAN REVIEW COMMENTS</u> To note the timeline/process for submission of Steering Group comments on the Wiltshire Local Plan Review (copy attached)
10.	<u>RESPONSE ON WILTSHIRE LOCAL PLAN REVIEW</u> To discuss and agree comments collected from the Steering Group, Planning Officer & Planning Consultant outlined in the Comments on Local Plan Review (copy attached) for

	inclusion in a report to the Town Council's Planning, Environment and Transport Committee meeting on 18 February 2021.
11.	<p><u>ITEMS FOR NEXT MEETING</u></p> <ul style="list-style-type: none"> • Agree any further modifications to draft Plan & Annexes • Pre-Reg 14 Consultation on draft Plan with surrounding Parishes, Wiltshire Council Planners, Town Councillors • Update Communication and Engagement Strategy with a plan for Reg 14 Consultation
12.	<p><u>DATE/TIME OF NEXT MEETING</u></p> <p>2 March 2021, 6pm, Remote meeting</p>