



1 October 2020

To Steering Group Members:

Cllr Clare Cape	Ross Henning
Cllr Ruth Lloyd	Jack Konynenburg
Cllr Nick Murry (Chairman)	Steve Perry
Cllr Mary Norton	Dunstan Westbury
Cllr John Scragg	Fiona Williams
Cllr Sandie Webb	

Meeting of the Neighbourhood Plan Steering Group

Dear Steering Group Member,

You are invited to attend a meeting of the **Neighbourhood Plan Steering Group** which will be **held remotely** via Zoom on **6 October 2020** commencing at **6pm**, with a log in time of **5.45pm**.

Yours faithfully,

Andy Conroy  
Planning Officer

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## Agenda

**Neighbourhood Plan Steering Group Meeting - 6 October 2020, 6pm, Remote Meeting (via Zoom)**

1.	<b><u>APOLOGIES FOR ABSENCE</u></b>
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2.	<p><b><u>DECLARATION OF INTEREST</u></b></p> <p>All Members of the Steering Group are reminded to declare any pecuniary or non-pecuniary interests they may have, in accordance with the Town Council's latest approved Code of Conduct</p>
3.	<p><b><u>PROTOCOL FOR VIRTUAL MEETINGS OF THE NPSG</u></b></p> <p>To note, and to apply, the Protocol to this virtual meeting (copy attached)</p>
4.	<p><b><u>MINUTES</u></b></p> <p>To approve as a correct record and to sign the draft minutes of the meetings held on 1 September 2020 (copy attached)</p>
5.	<p><b><u>CHAIRMAN'S ANNOUNCEMENTS</u></b></p>
6.	<p><b><u>MEETING WITH WILTSHIRE PLANNERS</u></b></p> <p>Chairman/Planning Officer/Planning Consultant to feed back to Steering Group on liaison meeting with Wiltshire Planners held on 17 September 2020</p>
7.	<p><b><u>WALPA MEETING</u></b></p> <p>Chairman/Planning Officer to feed back to Steering Group on W.A.L.P.A. meeting held on 23 September 2020</p>
8.	<p><b><u>POLICY PLANNER</u></b></p> <p>Planning Officer to share updated Policy Planner with Steering Group:</p>
9	<p><b><u>POLICY TOPICS NOT TO PURSUE</u></b></p> <p>To agree which policy topics not to pursue, as set out in the Policy Topics Not to Pursue report by the Planning Consultant (copy attached)</p>
10.	<p><b><u>DRAFT POLICIES REVIEW</u></b></p> <p>To agree in principle or recommend adjustments to each draft policy:</p> <ul style="list-style-type: none"> <li>• 10.1 - River Green Corridor Masterplan</li> <li>• 10.2 - Shopfront Design <ul style="list-style-type: none"> <li>○ 10.2.1 - Shopfronts Design Guide</li> <li>○ 10.2.2 - Evidence Paper <ul style="list-style-type: none"> <li>▪ Evidence Paper</li> <li>▪ Appendix 1</li> </ul> </li> </ul> </li> <li>• 10.3 - Housing Design</li> </ul>

	<ul style="list-style-type: none"> <li>○ 10.3.1 - Chippenham Design Code</li> <li>○ 10.3.2 - Evidence Paper</li> </ul>
11.	<p><b><u>STRUCTURE OF CHIPPENHAM NEIGHBOURHOOD PLAN</u></b></p> <p>To agree the overall structure of the Chippenham Neighbourhood Plan as recommended in the Structure of Chippenham Neighbourhood Plan report by the Planning Officer (copy attached)</p>
12.	<p><b><u>PLANNING FOR THE FUTURE WHITE PAPER</u></b></p> <p>To comment on the draft public consultation response to the Government's Planning For the Future White Paper, as drafted by the Planning Consultant and Planning Officer (copy attached)</p>
13.	<p><b><u>ITEMS FOR NEXT MEETING</u></b></p> <ul style="list-style-type: none"> <li>• Review outstanding Topic Group proformas/draft policies</li> </ul>
14.	<p><b><u>DATE/TIME OF NEXT MEETING</u></b></p> <p>3 November 2020, 6pm, Remote meeting</p>