



	<p>with COVID-19 recovery. Further tranches were being applied for. The Chippenham Cycle Network Development Group (CNDG) had sent in a map of where it thought cycle network improvements could be made. NM invited Steering Group (SG) Members to send any ideas they would like to put forward via him to the CNDG, which was liaising with Martin Rose, Wiltshire Council's lead officer on this project for Chippenham.</p>
5.	<p><b><u>ACTIONS FROM TOPIC GROUP MEETINGS</u></b></p> <p>Town Centre (JK)</p> <ul style="list-style-type: none"> <li>• Wrap-up meeting held on 23 June to discuss who will do what on proformas.</li> <li>• River Green Corridor still needs to be concluded and Shop Front Guide almost completed.</li> <li>• The need for a public exhibition or public consultation using visuals was agreed but due to COVID this may not be easy to arrange until later in the year.</li> <li>• TG still keen to remain involved, e.g. manning stands, etc.</li> <li>• AP agreed that if a separate consultation is held, later in the year would be better and suggested if restrictions still in place could set up a mini website for public consultation purposes, with drawings and a survey which could be sent out via. social media.</li> </ul> <p>Housing (RH)</p> <ul style="list-style-type: none"> <li>• TG hadn't met as difficult to co-ordinate meetings during this time. Meeting to be arranged soon</li> <li>• Draft design code for major developments drafted but still needs cross-referencing to all other NP policies</li> <li>• Housing mix policy drafted</li> </ul> <p>Green Infrastructure (CC)</p> <ul style="list-style-type: none"> <li>• Proforma work continuing.</li> <li>• One meeting to be held next week, so asked that NM hold off sending thank you letter to TG Members.</li> <li>• Shared a map of green corridors, produced by TG using Google My Map. AP advised that finished maps need to be OS based, 1 page per map.</li> <li>• AP stressed need to consult with land owners on Local Green Spaces to be designated, as this information could affect land values.</li> <li>• NM drew attention to the fact that Parish boundaries would change next year.</li> <li>• AC said there would be two policies, one for local green spaces and one for green corridors.</li> <li>• Noted CBLC land at Westmead Open Space would be highlighted as a green corridor.</li> </ul> <p>Community Infrastructure (AP)</p> <ul style="list-style-type: none"> <li>• Survey analysed, draft policy written and meeting held.</li> <li>• Date in diary to meet further with TG and to amend policy.</li> </ul> <p>Transport (JS)</p> <ul style="list-style-type: none"> <li>• Two draft policies on the agenda, cycle paths and electric vehicle charging.</li> <li>• Further proforma/policy completed on public transport.</li> <li>• Awaiting information on walking routes.</li> </ul> <p>Economy (AC)</p> <ul style="list-style-type: none"> <li>• Meeting held on 18 June and last one arranged for 23 July.</li> </ul>

- Decision made not to pursue protection of existing employment sites as current policy deals adequately with this, and new employment sites too big an issue for NP. Co-working policy topic also difficult to pursue.
- Will pursue policy on incubator units and design a new questionnaire.
- Circular economy proforma drafted.
- Sustainable construction policy will cross over with NM zero carbon policy.
- Mel working on sustainable transport proforma.
- AP advised could contact WC planning team on Economic Land Review recommendations to see if any of these recommendations are Chippenham based and could be used to create a policy
- NM emphasised importance of attracting the right employment.

Sustainability (NM)

- Difficult to meet up.
- Carbon-neutral development policy proforma drafted and to be discussed at next SG meeting.
- Gemma Grimes working on renewables policy.
- Some minor policies still to be worked up.
- AP suggested allocating time to get together and look at all policies to see how they cross over. It is very important that all policies align. AC confirmed some further policies would feed into the August/September SG meeting so the Autumn would be a good time to review them all.

6. **DRAFT POLICIES REVIEW**

- AC shared the Policy Planner with the SG and confirmed it would be regularly updated.
- AP suggested a separate matrix to monitor where policies link/cross over.
- AP referred to Policy Planner which indicated not pursuing Green Space Standards in New Developments policy topic and said that WC are currently preparing such a policy. This could be used to prepare our own policy which would be helpful for new developments. Numbers could be pulled out which could reinforce a policy on new housing developments. To be discussed further, off-line.

AC presented draft policies for approval and SG Members agreed the following policies in principle:

6.1 Local Green Space - NM suggested adding the size of sites in brackets. AC confirmed wouldn't want this in the policy itself. NM queried whether the function of different green spaces needs further consideration. AP/AC confirmed Green Belt status would apply to Local Green Spaces.

6.2 Biodiversity - AP suggested lacking baseline data and needed to work further on this. AC suggested a virtual meeting with stakeholders might be one way to obtain further data. AP suggested sending a letter to those groups listed on 'Link to Nature' on WC website for more information on what they want. She would liaise with AC on this.

6.3 Community Infrastructure - AP confirmed still needs some work. Need to look at specific buildings that could be protected as community buildings. More emphasis needed on Town centre and Bridge Centre. Existing community facilities still need to be mapped. Community Survey showed no excess of community infrastructure in the Town. Don't have standard/quantum for new community infrastructure so needs more thought.

	<p>6.4 Residential Uses Above Shops - AC had widened out policy to look at residential uses in Town centre as a whole, not just encouraging flats above shops. AP suggested could extend policy to protect important uses such as banks, building societies, opticians, etc. Different policies needed for outside and inside the Conservation Area. Policies needed for parking and bin storage in the Conservation Area. Consider what happens to ground floor if business in upper floor business goes bust. Amenity of residents needs to be included. JK suggested useful to retain shop fronts for potential use in future if need to convert back from residential to retail.</p> <p>6.5 - Housing Mix - RH queried the wording of 'may be bungalows'</p> <p>6.6 Housing Design - deferred to next meeting</p> <p>6.7 Cycle Paths - Policy 3 to be reworded re. developer contributions. NM queried if we could insist on contributions towards the network. AP suggested mapping the existing cycle network and areas for improvement. Need to know WC strategic housing allocations. NP needs to identify critical infrastructure requirements for CIL funding. Need to have a budget in mind for bidding on Wiltshire CIL Reg 123 List. Parish CIL is not ring fenced so CTC can decide what to spend it on. AP stressed the policy says cycle paths <u>will</u> be put in and missing links fixed. The policy will highlight where the broken links are.</p> <p>6.8 - Electric Vehicle Charging - deferred to next meeting</p> <p>6.9 Sustainable Construction for Commercial Development - deferred to next meeting</p>
7.	<p><b><u>GIS</u></b></p> <p>AC presented a report on this and recommended Option 1 using Google My Map for the NP and Pear Mapping/ WC files for the final version. AP agreed that Option 1 was best. Option 1 was agreed.</p>
8.	<p><b><u>ITEMS FOR NEXT MEETING</u></b></p> <ul style="list-style-type: none"> <li>• Report back on actions from any July TG Meetings</li> <li>• Review second batch of TG proformas/draft policies</li> </ul>
9.	<p><b><u>DATE/TIME OF NEXT MEETING</u></b></p> <p>4 August 2020, 6pm, Remote meeting. Apologies received from AP (she will send in any comments she has prior to the meeting).</p>
	<p>The meeting finished at 8pm</p>